I. CALL TO ORDER
- Chairperson Greer called the meeting to order at 12:00 p.m.
- Quorum comprised of Directors Covert, Greer, Hemker and Krider; Director Rivera was absent
- Attendees – Richard Just, MD, Leslie Solomon, Tim Nguyen, Virginia Barragan, Hue Le, Janine Sarti, Kristine Roberts, Aimee Jones, Brenda Turner
- Guests – Ron Mitchell, AKT LLP
- Notice of Meeting and Full Agenda Packet were posted at Palomar Health facilities and on the Health Development (HD) home page of the Palomar Health website on Friday, August 3, 2012, which is consistent with legal requirements. Notice of that posting was also made via email.

II. PUBLIC COMMENTS
- There were no public comments

III. MINUTES* – Annual Organizational Meeting, January 13, 2012
- No discussion

MOTION: By Director Krider, seconded by Director Hemker and carried to approve the minutes of the Annual Organizational Meeting of January 13, 2012. All in favor. None opposed. Director Rivera was absent.

IV. OLD BUSINESS
- Prior Meeting Action Items
  - To be covered in the regular agenda – update attached as Attachment 1

V. NEW BUSINESS*

- Palomar Pomerado North County Health Development, Inc. is required to make available an Annual Report within 120 days after the close of the Corporation's fiscal year and be accompanied by either the accountant's certification if audited, or the certificate of an authorized officer of the Corporation if unaudited.
  - The Annual Audited Financial Report for Fiscal Year End 2011, which will serve as the Annual Report, has been delayed for good and purposeful reasons.
  - Staff recommends adoption of Resolution 08.10.12(04)-1 authorizing acceptance of the Independent Audit of Palomar Pomerado North County Health Development, Inc., as the Annual Report.
  - Ron Mitchell, AKT LLP, was present to review highlights of the audit of the financial statements of

MOTION: By Director Greer, seconded by Director Krider and carried to approve Resolution No. 08.10.12(04)-1 Authorizing Acceptance of the Independent Audit of the Annual Financial Report of PPNC Health Development Inc., for Fiscal Year End 2011. All in favor. None opposed. Director Rivera was absent.
### Agenda Item (I.A) Discussion

- Palomar Pomerado North County Health Development, Inc., for the year ending June 30, 2011 and reviewed the executive summary.
  - Emphasized that obligation is to the Board working with management.
  - Scope of the audit was in accordance with that communicated in the engagement letter of September 1, 2011.
  - Rendered an unqualified opinion on June 30, 2011 financial statements.
  - No material weaknesses identified in internal controls. However, significant deficiency identified which is being addressed.
  - Audit areas designated as greater than normal risk have been addressed and resolved.
  - Full cooperation of management and staff throughout the audit and were kept informed as to developments and plans affecting the audit scope.

#### Conclusions/Action

<table>
<thead>
<tr>
<th>Conclusions/Action</th>
<th>Follow-Up/Resp. Party</th>
</tr>
</thead>
<tbody>
<tr>
<td>Palomar Pomerado North County Health Development, Inc., for the year ending June 30, 2011 and reviewed the executive summary.</td>
<td></td>
</tr>
<tr>
<td>Emphasized that obligation is to the Board working with management.</td>
<td></td>
</tr>
<tr>
<td>Scope of the audit was in accordance with that communicated in the engagement letter of September 1, 2011.</td>
<td></td>
</tr>
<tr>
<td>Rendered an unqualified opinion on June 30, 2011 financial statements.</td>
<td></td>
</tr>
<tr>
<td>No material weaknesses identified in internal controls. However, significant deficiency identified which is being addressed.</td>
<td></td>
</tr>
<tr>
<td>Audit areas designated as greater than normal risk have been addressed and resolved.</td>
<td></td>
</tr>
<tr>
<td>Full cooperation of management and staff throughout the audit and were kept informed as to developments and plans affecting the audit scope.</td>
<td></td>
</tr>
</tbody>
</table>

### B. Resolution No. 08.10.12(05)-2 — Authorizing Acceptance of the Program Specific Independent Audit of the Annual Financial Report of Welcome Home Baby for Fiscal Year End 2011

- Welcome Home Baby is currently in its seventh year of service and works to ensure the health and well-being of infants throughout San Diego County.
  - As the contracted agency, Health Development is required to obtain an Independent Single Audit on the Welcome Home Baby Program, which is currently funded by the First 5 Commission of San Diego.
  - A copy of the audit was included in the agenda packet for the Board's consideration and approval.
  - Staff recommends adoption of Resolution 08.10.12(05)-2 authorizing acceptance of the Independent Audit of the Welcome Home Baby Program for FY2010-2011.

#### Motion

**MOTION:** By Director Greer, seconded by Director Krider and carried to approve Resolution No. 08.10.12(05)-2 — Authorizing Acceptance of the Program Specific Independent Audit of the Annual Financial Report of Welcome Home Baby for Fiscal Year End 2011. All in favor. None opposed. Director Rivera was absent.

### C. Resolution No. 08.10.12(06)-3 — Establishing a Name Change for the Corporation

- In accordance with the change of the District from Palomar Pomerado Health to Palomar Health, it is recommended that the name of the Corporation be changed from Palomar Pomerado North County Health Development, Inc., to Palomar Health Development, Inc.
  - This name has been researched by the Palomar Health legal department, who confirmed that it is an acceptable and available Fictitious Business Name for the Corporation.
  - Staff recommends approval of Resolution 08.10.12 (06)-3, Establishing a Name Change for the Corporation.

#### Motion

**MOTION:** By Director Krider, seconded by Director Greer and carried to approve Resolution No. 08.10.12(06)-3 — Establishing a Name Change for the Corporation. All in favor. None opposed. Director Rivera was absent.

### D. Resolution No. 08.10.12(07)-4 - Authorizing Robert A. Hemker, Chief Financial Officer, to Execute Documents with the California Department of Transportation in Connection with an Application for Federal Funding Under FTA Section 5310 (49 U.S.C. Section 5310)

- The California Department of Transportation requires specific verbiage regarding the granting of signature authority for documents related to the application being submitted to the Federal Transit Authority for the Caltrans 5310 grant.
  - The Resolution has been edited to reflect the signature authority currently held by Robert A. Hemker by virtue of his position as the Chief Financial Officer of Health Development.
  - Staff recommends approval of Resolution 98.10.12(07)-4 Authorizing Robert A. Hemker, Chief Financial Officer, to Execute Documents with the California Department of Transportation in Connection with an Application for Federal Funding Under FTA Section 5310 (49 U.S.C. Section 5310). All in favor.
### AGENDA ITEM

#### Officer, to Execute Documents with the California Department of Transportation in Connection with an Application for Federal Funding Under FTA Section 5310 (49 U.S.C. 5310).

<table>
<thead>
<tr>
<th>CONCLUSIONS/ACTION</th>
<th>FOLLOW-UP/RESP. PARTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>None opposed. Director Rivera was absent.</td>
<td></td>
</tr>
</tbody>
</table>

#### Amendment to Financial & Accounting Services Agreement with Palomar Health

- At the regularly scheduled meeting of the Health Development Board in October 2011, the creation of a Financial and Accounting Services Agreement between Health Development and Palomar Health for reimbursement of the time spent by the Palomar Health Finance Department to provide administrative oversight for the studies being conducted through the Research Institute was approved. Also at that meeting Director Krider requested that the topic be revisited at the January Board meeting to discuss a potential increase in the amount paid, to reflect actual costs incurred.
  - This item was tabled at the January meeting as there were two Board members that were unable to attend the meeting. This item is brought forward now for further discussion.
  - Recommend $48,000 charge back. Approved.

**MOTION:** By Director Krider, seconded by Director Covert and carried to approve a $48,000 charge back. All in favor. None opposed. Directors Director Rivera was absent.

#### FY2013 Operating Budget – Health Development

- The FY2013 Operating Budget for Health Development was approved as part of Palomar Health’s budgeting process. An overview of the budget is included in the financial report and the full Budget will be presented at the meeting for review and ratification by the Board.
  - Staff recommends approval of the FY2013 Operating Budget.

**MOTION:** By Director Greer, seconded by Director Krider and carried to approve the FY2013 operating budget. All in favor. None opposed. Directors Director Rivera was absent.

#### FY2013 Operating Budget – Research Institute

- The FY2013 Operating Budget for the Research Institute was approved as part of Palomar Health’s budgeting process. An overview of the budget is included in the financial report and the full Budget will be presented at the meeting for review and ratification by the Board.
  - Staff recommends approval of the FY2013 Operating Budget.

**MOTION:** By Director Greer, seconded by Director Krider and carried to approve the FY2013 operating budget. All in favor. None opposed. Directors Director Rivera was absent.

#### YTD Financial Report

- Health Development/Research Institute FY2012 YTD Financial Reports were reviewed by Kristine Roberts.

**MOTION:** By Director Krider, seconded by Director Covert and carried to approve the YTD Financial Report for Health Development and the Research Institute as presented. All in favor. None opposed. Director Rivera was absent.

### PRESENTATIONS

#### A. Update on Current Grants and Contracts Inventory

- Aimee Jones updated the Board on status of grants managed by Health Development.

**Information Only**

#### B. Grant Proposal Update – Wound Care Center Grant Applications

- Ann Moore, Director of Wound Care, provided updates as follows:
  - CALTRANS 5310 – ELDERLY AND DISABLE SPECIALIZED TRANSIT GRANT
    - Provides capital grants for projects that meet the transportation needs of elderly and disabled persons

**Information Only**

Next steps – get Resolution to the Board to sign and send to Caltrans in order to...
### Agenda Item

**Discussion**

<table>
<thead>
<tr>
<th>Conclusion/Action</th>
<th>Follow-Up/Resp. Party</th>
</tr>
</thead>
<tbody>
<tr>
<td>Notice of Award 9/15/11; $120,000 for two ADA equipped vans</td>
<td>Complete contract and get permission to order vans.</td>
</tr>
<tr>
<td>Funding meeting occurred May 30, 2012</td>
<td></td>
</tr>
</tbody>
</table>

**CMS Innovations Grant**

- Grant Design – Create a three component Chronic Disease Management Program within Palomar Health for Medicare eligible seniors
  - Component One – Create a collaborative Peripheral Arterial Disease Care Network
  - Component Two – Create a readmission avoidance program (RAP) utilizing the transitional care model
  - Component Three – Create a Center for Chronic Care
- Grant submitted January 2012; $13,000,000 requested; term – 3 years; grant not awarded

**Caltrans 5317 – New Freedom Grant**

- Seeks to reduce barriers to transportation services and expand the transportation mobility options available to people with disabilities beyond the requirements of the ADA of 1990.
- Application aim – obtain funds to pay for the transportation vendor partner staff to operate and maintain the vans.
- Provide funding for Palomar Health Transport coordinator. Serve as a liaison with vendor partner and health system.
- Grant submitted March 2012; Funding requested - $550,000; term 3 years; Award granted 1 year for $188,000

### Grant Proposal Update – Center for Nursing Excellence Grant Applications

- Dr. Brenda Fischer, PhD, RN, MBA, CPHQ, Director of Nursing Excellence provided updates
- **Robert Wood Johnson Foundation Future of Nursing Grant**
  - Dr. Fischer reported on the activities of the Robert Wood Johnson Foundation – Future of Nurse Grant
- **CMS Graduate Nurse Education Demonstration**
  - Dr. Fischer reported a high quality on-line program is a goal of this innovation.
  - A need for nurses to get advanced educational qualifications offered at a reduced cost through extended nursing.
  - Up and running soon through Cal State San Marcos.
  - This is an example of strengthening of the relationship with CSUSM.

### Program Activities Updates

- Dr. Fischer provided updates on the following two programs
  - **Archstone Foundation – Palliative Care**
    - Dr. Fischer reported that $112,972 has been spent through June 2012.
    - $200,000 was awarded; remaining funds $10,000.
HEALTH DEVELOPMENT BOARD OF DIRECTORS – MEETING MINUTES FRIDAY, AUGUST 10, 2012

(I.A) AGENDA ITEM

- DISCUSSION
  - An extension has been received.
  - System-wide palliative care program is the outcome.
  - Work ongoing to set up the program. There is momentum and they are moving forward.

- TRANSITIONS INTO PRACTICE
  - Dr. Fischer reported that students completed the program in May 2012.
  - $75,000 was awarded.
  - No funds remain.
  - Transition champions – hired as RN I’s in the new hospital.

<table>
<thead>
<tr>
<th>CONCLUSIONS/ACTION</th>
<th>FOLLOW-UP/RESP. PARTY</th>
</tr>
</thead>
</table>

VII. INFORMATION ITEMS

- Leslie Solomon was present to give an update on Interlink Pathways which is nearing end of its first year. The focus is on health care academy schools. How are non-clinical internship opportunities identified? Some students are interested in non-clinical areas and they are looking at opportunities to provide areas for internships in non-clinical areas. Students are coming out of high schools. There should be a discussion at a later time about increasing numbers and partnering with other healthcare systems. Need to expand outlook for new partners in this regard.
  - Should we adjust approach to encouraging people to get into healthcare careers? Michael Covert said the original vision was to create a mechanism for exposing people to healthcare careers. Working closely with the Grant Foundation to ensure money is spent meeting intent of the grant.

Next steps – building partnerships with community agencies; focusing on workforce readiness; seeking placements for high school and Post-high school students.

VIII. BOARD MEMBER COMMENTS/FUTURE AGENDA ITEMS

- None

IX.

The meeting was adjourned by Chairperson Greer at 1:50 p.m.

MOTION: By Director Greer, seconded by Director Krider and carried to adjourn.

SIGNATURES:

HD Board Secretary | Marcelo R. Rivera, M.D. | Acting HD Board Assistant | Nancy Wood

Next Meeting: Regular Quarterly Meeting – Friday, October 12, 2012 – 12:00-2:00 p.m. – Grand Conference Room
<table>
<thead>
<tr>
<th></th>
<th>Action Item</th>
<th>Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Palliative Care</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>A 4/8/11: Dr. Brenda Fischer will be invited to the April 2012 meeting to provide an update on Palliative Care</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>B 8/10/12: Presentation made as part of the agenda – <strong>Done</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Financial &amp; Accounting Services Agreement between Palomar Health &amp; HD:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>A 10/7/11: Director Krider requested that this item be revisited at the next meeting for discussion of an increase in the amount paid</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>B 1/13/12: Tabled until April meeting as two members of Board were not at the meeting</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>C 8/10/12: Discussed as part of the agenda – <strong>Done</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Interlink Pathways</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>A 1/13/12: Need to have a dinner for principals and superintendents to discuss the program and determine how we can gain their support for it in their schools</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>B 8/10/12: Next steps</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>i Building partnerships with community agencies</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ii Focusing on workforce readiness</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>iii Seeking placements for high school and post-high school students</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Caltrans 5310 Elderly &amp; Disabled Specialized Transit Grant</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>A 8/10/12: Resolution needs to go to the Board for signature, then needs to be sent to Caltrans in order to complete contract and get permission to order vans – <strong>DONE</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>