BOARD OF DIRECTORS
ANNUAL MEETING

Palomar Health
1st Floor Conference Room
456 E. Grand Avenue, Escondido, CA

4:30 p.m. dinner/5:00 p.m. meeting
Tuesday, January 27, 2015
Dinner provided for Board members & invited guests

I. CALL TO ORDER
II. PUBLIC COMMENTS
   5 minutes allowed per speaker, with a cumulative total of 15 minutes per group
   For further details and policy see Request for Public Comments notices available in the meeting room
III. INFORMATION ITEMS
IV. PRESENTATIONS
C. Update on Grants & Contracts Inventory and Proposals (Addendum C– Pp41-48) Aimee Ebner 7 4 5:37
V. *MINUTES – Monday, August 4, 2014 (Addendum D – Pp49-70)
   Written
VI. OLD BUSINESS
A. Prior Meeting Action Items
   Written
VII. NEW BUSINESS
   Written/Oral
   *A. Resolution No. 01.27.15(01)-1 – Acknowledging Appointment of the New Board and Confirming Election of the Officers of the Board for Calendar Year 2015 5 8-9 5:50
   *B. Resolution No. 01.27.15(02)-2 – Authorizing the Adoption of Bylaw Changes 5 10-14 5:55
   *C. Resolution No. 01.27.15(03)-3 – Confirming Appointment of Corporate Officers for Calendar Year 2015 5 15-16 6:00
   *D. Resolution No. 01.27.15(04)-4 – Setting the Date, Time & Location for the Remaining Regular Meeting for Calendar Year 2015 5 17-18 6:05
   *F. Administrative Oversight for Palomar Health Development Kristine Roberts 5 20-22 6:18
   *G. Medical Directorship for First 5 First Steps Home Visiting Program – Byron Chow, MD 5 23-24 6:23
   *H. Resolution No. 01.27.15(05)-5 – Naming Authorized Signatories For Banking Accounts & Setting Signature Authority Limits 5 25-26 6:28
VIII. BOARD MEMBER COMMENTS/FUTURE AGENDA ITEMS
   2 6:30
IX. FINAL ADJOURNMENT
   6:30

Next Regular Meeting: TBD

If you have a disability, please contact us 72 hours prior to scheduled meeting time by calling 760-740-6383 to arrange reasonable accommodations

Palomar Health Development, Inc., Board Members
Dara Czerwonka, Chair   Jeff Griffith, EMT-P   Hans C. Sison   Bob Hemker   Diane Hansen

*Asterisks indicate anticipated action; action is not limited to those designated items

456 E. Grand Avenue, Escondido, CA  92025  Tel 760.740.6383  Web www.palomarhealth.org/ContentPage.aspx?nd=600
Healthy Development Services Update

TO: Palomar Health Development Board

MEETING DATE: Tuesday, January 27, 2015

FROM: Cindy Linder, North Inland Regional Coordinator, HDS

Background: Information will be presented on updates and outcomes of the Healthy Development Services program, which is funded by the First 5 Commission of San Diego (Addendum A).

Budget Impact: None

STAFF RECOMMENDATION:

Motion:

Individual Action:

Information: X

Required Time:
TO: Palomar Health Development Board

MEETING DATE: Tuesday, January 27, 2015

FROM: Melissa Rouse, PhD, RN, Director of Nursing & Interprofessional Education

Background: The Investigational Review Committee (IRC) approves research studies and Evidence Based Practice (EBP) and Quality Improvement (QI) projects. We began reporting the number of open or closed studies during the last calendar year and would like to continue to report to the PHD Board as a means of providing awareness of the research studies and EBP and QI projects that are occurring at Palomar Health, many of which are funded through the Research Institute. (See Addendum B)

Budget Impact: No Impact

STAFF RECOMMENDATION:

Motion:

Individual Action:

Information: X

Required Time:
TO: Palomar Health Development Board

MEETING DATE: Tuesday, January 27, 2015

FROM: Diane Hansen, Chief Financial Officer

Background: Aimee Ebner will update the Board on current grants managed by Health Development, as well as on any grants that expired during this reporting period or for which applications are pending (Addendum C).

Budget Impact: None.

STAFF RECOMMENDATION:

Motion:

Individual Action:

Information: X

Required Time:
TO: Palomar Health Development Board

MEETING DATE: Tuesday, January 27, 2015

FROM: Tanya Howell, Corporate Secretary

**Background:** The minutes of the Regular Meeting held on Monday, August 4, 2014, are respectfully submitted for approval *(Addendum D)*.

**Budget Impact:** N/A

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**STAFF RECOMMENDATION:** Approval of the Monday, August 4, 2014, Regular Meeting minutes.

**Motion:** X

**Individual Action:**

**Information:**

**Required Time:**
Prior Meeting Action Items

TO: Palomar Health Development Board
MEETING DATE: Tuesday, January 27, 2015
FROM: Tanya Howell, Corporate Secretary

Background: The attached Prior Meeting Action Items listing was implemented as a means of tracking topics that require follow-up at future meetings.

An update on the Glassomics research study funded by a grant from Qualcomm was requested during the February 2014 meeting. However, Orlando Portale, former Chief Technical Innovations Officer, was no longer with Palomar Health, and the VP of Information Systems requested that the discussion on this topic be postponed to the next meeting of the Board in order for her to have time to familiarize herself with the study.

Budget Impact: N/A

STAFF RECOMMENDATION:

Motion:

Individual Action:

Information: X

Required Time:
2/3/14: A presentation on the outcome of the Glassomics research study will be made at the next meeting.

UPDATE FOR 1/27/15 PACKET: Orlando Portale, former Chief Technology & Innovations Officer, reported that he applied for and received a $50K grant from Qualcomm. Funds were to be utilized to examine the potential application of wearable technologies such as Google Glass and Smart Watches in a hospital setting. Funds were fully expended in FY14 for the purchase of Google Glass & user support, and the project was cancelled before Mr. Portale left Palomar Health.
TO: Palomar Health Development Board

MEETING DATE: Tuesday, January 27, 2015

FROM: Diane Hansen, Chief Financial Officer

Background: The Bylaws of Palomar Health Development, Inc. (“Palomar Health Development”) {ARTICLE IV, Section 4.03(a) as amended February 3, 2014} require that the Board’s Annual Organizational Meeting be held in January or February. ARTICLE IV, Section 4.07 also requires that the Board elect officers at its Annual Organizational Meeting: “One member shall be elected as Chairperson, one as Vice-Chairperson and one as Secretary. The Board may also appoint the Treasurer at the Annual Organizational Meeting.”

- The officers for Calendar Year 2014 were:
  - Linda Greer, RN, Chairperson
  - Bruce G. Krider, MA, Vice-Chairperson
  - T.E. Kleiter, Secretary
  - Bob Hemker, Treasurer

When the Board of Directors of Palomar Health appointed members to the Palomar Health Development Board of Directors, that body named Dara Czerwonka Chairperson.

Budget Impact: N/A

STAFF RECOMMENDATION: Staff recommends that the Board ratify Dara Czerwonka as Chairperson, elect a Vice-Chairperson, a Secretary and a Treasurer, and adopt Resolution No. 01.27.15(01)-1 after it is amended to include the names of all officers.

Motion:

Individual Action: X

Information:

Required Time:
RESOLUTION NO. 01.27.15(01)-1

RESOLUTION OF THE BOARD OF DIRECTORS OF
PALOMAR HEALTH DEVELOPMENT, INC.
ACKNOWLEDGING APPOINTMENT OF THE NEW BOARD AND CONFIRMING
ELECTION OF OFFICERS FOR CALENDAR YEAR 2015

WHEREAS, the Directors of Palomar Health Development, Inc. (“Palomar Health Development”), shall be elected by the Member—Palomar Health—pursuant to Section 3.03 of the Palomar Health Development Bylaws; and,

WHEREAS, the Member has duly appointed the following to serve as the directors of the Palomar Health Development Board: Dara Czerwonka—Chairperson; Hans C. Sison; Jeffrey Griffith; Robert A. Hemker; and Diane Hansen; and,

WHEREAS, the Palomar Health Development Board shall elect officers at its annual meeting, pursuant to Section 4.07 of the Palomar Health Development Bylaws;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of Palomar Health Development that the appointment of the new Board of Directors by the Member is hereby acknowledged and that the following slate of officers is hereby ratified and/or elected for Calendar Year 2015:

Dara Czerwonka  Chairperson

Dara Czerwonka  Vice-Chairperson

Dara Czerwonka  Secretary

Dara Czerwonka  Treasurer

PASSED AND ADOPTED at the meeting of the Board of Directors of Palomar Health Development held on January 27, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

DATED: January 27, 2015

APPROVED: Dara Czerwonka, Chairperson

ATTESTED: Board of Directors

Dara Czerwonka, Chairperson
Palomar Health Development, Inc.

Board of Directors
Palomar Health Development, Inc.
Resolution No. 01.27.15(02)-2
Authorizing Adoption of Bylaws Changes

TO: Palomar Health Development Board

MEETING DATE: Tuesday, January 27, 2015

FROM: Diane Hansen, Chief Financial Officer

Background: At the February 3, 2014, meeting, the Board voted to approve the following change to the Bylaws of the Corporation:

1) That the number of regular meetings of the Corporation be reduced from three (3) per year to two (2) per year.

In reviewing the amended Bylaws, it was discovered that there were some redundancies and discrepancies between the three sections that reference meetings (e.g., §§2.06, 4.03 and 4.07).

A redline copy of the pages from the Bylaws that incorporates the above-recommended changes is attached, along with a Resolution outlining the specific changes and authorizing the adoption of said changes.

Budget Impact: N/A

STAFF RECOMMENDATION: Staff recommends approval of Resolution No. 01.25.15(02)-2 Authorizing the Adoption of Bylaw Changes.

Motion:

Individual Action: X

Information:

Required Time:
Section 2.03 Exercise of Membership Rights. The member of this Corporation shall exercise its membership rights through its Board of Directors. The Board of Directors of the member may, by resolution, authorize one (1) or more of its officers to exercise its vote on any matter to come before the membership of this Corporation.

Section 2.04 Proof of Action. The vote, written assent, or other action of the member shall be evidenced by, and the Corporation shall be entitled to rely upon, a certificate of the Secretary of the member stating (i) the actions taken by the member, (ii) that such actions were taken in accordance with the articles of incorporation and bylaws of the member, and (iii) the authorization of the member for such certification.

Section 2.05 Requests for Action by the Member. Requests for action by the member may be made through the Chair of the Board of the member or such other person as the Board of Directors of the member shall, from time to time, designate in writing.

Section 2.06 Regular Meetings. The member of this Corporation shall hold two (2) regular meetings each calendar year of the member of this corporation shall be held annually in the month of January, at the principal office of the member, or at any location within the Palomar Health District, at such time or place as is determined by the Board of Directors or the member. The regular meeting shall be held for the purpose of electing directors and transacting such other business as may come before the meeting. The business to be transacted at each of the regular meetings is more fully outlined in Section 4.03.

Section 2.07 Special Meetings. Special meetings of the member for any purpose or purposes may be called by the Secretary upon request of the Chair of the Board of the Corporation, the President of the Corporation, or the member.

Section 2.08 Notice of Meeting. Notice of a time and place for a regular or special meeting shall be delivered personally to the member or sent by first-class, registered, or certified mail to the address of the member as it appears on the Corporation's records, or if no address is given, at the place where the principal office of the Corporation is located, not less than fifteen (15) nor more than thirty (30) days before the date of the meeting. Such notice shall state the general nature of the business to be transacted.

Section 2.09 Action Without Meeting.

(a) Any action required or permitted to be taken by the member may be taken without a meeting, if the member, through its Board of Directors or an officer authorized pursuant to Section 2.03 ("Authorized Officer") consent in writing to such action. Such written consents shall be filed with the Secretary of the Corporation and maintained in the corporate records and shall have the same force and effect as the unanimous vote of such Directors or Authorized Officers of the member taken at a meeting.

(b) The Directors or Authorized Officers of the member may consent, vote, or otherwise take action under this Section 2.09 by a signed document transmitted by mail, messenger, courier, facsimile, or any other reasonable method satisfactory to the Chair (if any) or the President of the Corporation.
Section 4.03  Regular Meetings. Regular meetings of the Board shall be held as follows:

(a) The Board's annual organizational meeting shall be held in January or February at a place and time designated by the Board in a resolution passed at the last regular meeting during the previous calendar year. At the annual organizational meeting, the Board shall:

(i) Pass a resolution stating the date, time and place of the remaining regular meeting for the calendar year;

(ii) Pass a resolution acknowledging the appointment of the new Board and electing Board officers;

(iii) Appoint Corporate officers and pass a resolution confirming appointment of same; and,

(iv) Transact such other business as may come before the Board.

(b) At the Board’s second regular meeting for the calendar year, the Board shall:

(i) Pass a resolution scheduling the date, place and time for the Board’s annual organizational meeting for the following calendar year; and,

(ii) Transact such other business as may come before the Board.

Section 4.04  Holidays. Meetings of the Board may be held on any calendar day as determined by the Board.

Section 4.05  Notice and Action. The Board shall provide public notice of its meetings in accordance with the Brown Act. No "action," as defined in the Brown Act, shall be taken on any item not appearing on the posted agenda unless permitted under applicable law.

Section 4.06  Members of the Public. Members of the public shall be afforded an opportunity to participate in Corporation decision-making processes and Board meetings to the extent permitted under applicable laws, including but not limited to the Brown Act.

Section 4.07  Annual Organizational Meeting. At its annual organizational meeting, the Board shall organize by the election of officers. One member shall be elected as Chairperson, one as Vice Chairperson and one as Secretary. The Board may also appoint the Treasurer at the annual organizational meeting.

Section 4.08  Special Meetings. A special meeting may be called at any time by the Chairperson, or by a majority of the Board members, by delivering personally or by mail written notice to each Board member and to each local newspaper of general circulation, radio or television station requesting notice in writing. Such notice must be delivered personally or by mail at least 24 hours before the time of such meeting as specified in the notice. The call and notice shall specify the time and place of the special meeting and the business to be transacted;
RESOLUTION NO. 01.27.15(02)-2

RESOLUTION OF THE BOARD OF DIRECTORS OF
PALOMAR HEALTH DEVELOPMENT, INC.

AUTHORIZING THE ADOPTION OF BYLAW CHANGES

WHEREAS, Article II, Section 2.06 of the Bylaws of Corporation, states:

Regular Meeting. The regular meeting of the member of this corporation shall be held annually in the month of January, at the principal office of the member, or at any location within the Palomar Health District, at such time or place as determined by the board of directors or the member. The regular meeting shall be held for the purpose of electing directors and transacting such other business as may come before the meeting.

And WHEREAS the above Article II, Section 2.06 of the Bylaws of Corporation is to be changed as follows:

Regular Meetings. The member of this corporation shall hold two (2) regular meetings each calendar year, at the principal office of the member, or at any location within the Palomar Health district, at such time or place as is determined by the Board of Directors or the member. The business to be transacted at each of the regular meetings is more fully outlined in Section 4.03.

WHEREAS, Article IV, Section 4.03 of the Bylaws of Corporation, states:

Regular Meetings. Regular meetings of the Board shall be held as follows:

(a) The Board’s annual organizational meeting shall be held in January or February at a place and time designated by the Board in a Resolution passed at the last regular meeting during the previous calendar year.

(b) At the annual organizational meeting, the Board shall pass a resolution stating the date, time and place of the remaining regular meeting for the calendar year.

And WHEREAS the above Article IV, Section 4.03 of the Bylaws of Corporation is to be changed as follows:

Regular Meetings. Regular meetings of the Board shall be held as follows:

(a) The Board’s annual meeting shall be held in January or February at a place and time designated by the Board in a resolution passed at the last regular meeting during the previous calendar year. At the annual meeting, the Board shall:

(i) Pass a resolution stating the date, time and place of the remaining regular meeting for the calendar year;

(ii) Pass a resolution acknowledging the appointment of the new Board and electing Board officers;

(iii) Appoint Corporate officers and pass a resolution confirming appointment of same; and,

(iv) Transact such other business as may come before the Board.

(b) At the Board’s second regular meeting for the calendar year, the Board shall:

(i) Pass a resolution scheduling the date, place and time for the Board’s annual meeting for the following calendar year; and,

(ii) Transact such other business as may come before the Board.

WHEREAS, Article IV, Section 4.07 of the Bylaws of Corporation, states:
Annual Organizational Meeting. At its annual organizational meeting, the Board shall organize by the election of officers. One member shall be elected as Chairperson, one as Vice Chairperson and one as Secretary. The Board may also appoint the Treasurer at the annual organizational meeting.

And WHEREAS the above Article IV, Section 4.07 of the Bylaws of Corporation is to be changed as follows:

Annual Meeting. At its annual meeting, the Board shall organize by the election of officers. One member shall be elected as Chairperson, one as Vice Chairperson and one as Secretary. The Board may also appoint the Treasurer at the annual meeting.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of Corporation, that the above noted changes to the bylaws of Corporation are approved.

PASSED AND ADOPTED at the Annual Meeting of the Board of Directors of Corporation, held on January 27, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

DATED: January 27, 2015

APPROVED: ATTESTED:

Dara Czerwonka, Chairperson
Board of Directors
Palomar Health Development, Inc.

______________________________, Secretary
Board of Directors
Palomar Health Development, Inc.
TO: Palomar Health Development Board

MEETING DATE: Tuesday, January 27, 2015

FROM: Diane Hansen, Chief Financial Officer

Background: The Bylaws of Palomar Health Development, Inc. ("Palomar Health Development") {ARTICLE IV, Sections 5.01-5.02} state the officers of the Corporation shall be a President, a Secretary, and a Chief Financial Officer. Further, the officers of the Corporation shall be chosen annually by, and shall serve at the pleasure of, the Board.

- The current slate of Corporate Officers was appointed at the August 4, 2014, meeting, “to remain in those offices until the Annual Organizational Meeting of 2015”. Those officers are:
  - Bob Hemker, President
  - Diane Hansen, Chief Financial Officer
  - Tanya Howell, Secretary

Budget Impact: N/A

STAFF RECOMMENDATION: Staff recommends that the Board re-appoint the current slate of officers to serve as officers of the Corporation as President, Chief Financial Officer and Secretary; and further recommends that the Board adopt Resolution No. 01.27.15(01)-1 Confirming Appointment of the Officers of the Corporation, as amended to include the names of those officers appointed at this evening’s meeting.

Motion:

Individual Action: X

Information:

Required Time:
RESOLUTION OF THE BOARD OF DIRECTORS OF
PALOMAR HEALTH DEVELOPMENT, INC.
CONFIRMING APPOINTMENT OF THE OFFICERS OF THE CORPORATION

WHEREAS, the Officers of the Corporation Palomar Health Development, Inc. [Palomar Health Development] shall be a President, a Chief Financial Officer, and a Secretary – pursuant to Section 5.01 of the Palomar Health Development Bylaws; and,

WHEREAS, the Officers of the Corporation Palomar Health Development shall be chosen annually by, and shall serve at the pleasure of, the Board – pursuant to Section 5.02 of the Palomar Health Development Bylaws;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of Palomar Health Development that the following slate is hereby appointed Officers of the Corporation Palomar Health Development, to remain in those offices until the Annual Organizational Meeting for 2016:

______________________________  President
______________________________  Chief Financial Officer
______________________________  Secretary

PASSED AND ADOPTED at the meeting of the Board of Directors of Palomar Health Development held on January 27, 2015, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

DATED: January 27, 2015

APPROVED:  ATTESTED:

Dara Czerwonka, Chairperson
Board of Directors
Palomar Health Development, Inc.

, Secretary
Board of Directors
Palomar Health Development, Inc.
Resolution No. 01.27.15(04)-4
Setting the Date for the Remaining Regular Meeting
for Calendar Year 2015

TO: Palomar Health Development Board

MEETING DATE: Tuesday, January 27, 2015

FROM: Tanya Howell, Corporate Secretary

Background: The Bylaws of Palomar Health Development, Inc. ("Palomar Health Development") (ARTICLE IV, Section 4.03(a), amended this date) require that the Board pass a Resolution stating the date, time and location of the Board’s second regular meeting for the calendar year.

As this is the Annual Meeting of the Board, the attached Resolution stating the date, time and place of the Board’s remaining regular meeting for the calendar year has been drafted. The Board is requested to choose between the two following dates, with a time of 5:00 p.m. chosen based on room availability.

<table>
<thead>
<tr>
<th>DATE</th>
<th>PURPOSE OF MEETING</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, July 27, 2015 5:00 p.m.</td>
<td>Second Regular Meeting Fiscal Year 2015</td>
<td>1st Floor Conference Room Palomar Health Administration 456 E. Grand Avenue, Escondido</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday, August 3, 2015 5:00 p.m.</td>
<td>Second Regular Meeting Fiscal Year 2015</td>
<td>1st Floor Conference Room Palomar Health Administration 456 E. Grand Avenue, Escondido</td>
</tr>
</tbody>
</table>

Budget Impact: N/A

STAFF RECOMMENDATION: Staff recommends that the Board set the date, time and place for the Board’s second regular meeting for Calendar Year 2015, and that the Board adopt Resolution No. 01.27.15(04)-4 after it has been amended to reflect the date, time and location chosen.

Motion:

Individual Action: X

Information:

Required Time:
RESOLUTION NO. 01.27.15(02)-2

RESOLUTION OF THE BOARD OF DIRECTORS OF PALOMAR HEALTH DEVELOPMENT, INC.
ESTABLISHING REGULAR BOARD MEETINGS FOR CALENDAR YEAR 2015

WHEREAS, Palomar Health Development, Inc. [Palomar Health Development] is required, pursuant to Section 54954 of the California Government Code and Section 4.03(b) of the Palomar Health Development Bylaws, to pass a resolution adopting the time, place and location of the regular board meetings;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of Palomar Health Development that the following is the date of the remaining regular meeting for Calendar Year 2015 (January – December):

<table>
<thead>
<tr>
<th>DATE</th>
<th>PURPOSE OF MEETING</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, July 27, 2015 5:00 p.m.</td>
<td>Regular Meeting Fiscal Year 2015</td>
<td>1st Floor Conference Room Palomar Health Administration 456 E. Grand Avenue, Escondido</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday, August 3, 2015 5:00 p.m.</td>
<td>Regular Meeting Fiscal Year 2015</td>
<td>1st Floor Conference Room Palomar Health Administration 456 E. Grand Avenue, Escondido</td>
</tr>
</tbody>
</table>

PASSED AND ADOPTED at the meeting of the Board of Directors of Palomar Health Development, held on January 27, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

DATED: January 27, 2015

APPROVED: 

Dara Czerwonka, Chairperson
Board of Directors
Palomar Health Development, Inc.

ATTESTED: 

, Secretary
Board of Directors
Palomar Health Development, Inc.
TO: Palomar Health Development Board
MEETING DATE: Tuesday, January 27, 2015
FROM: Diane Hansen, Chief Financial Officer

Background: At each regularly scheduled meeting of the Board of Directors of Health Development, the staff members provide the most recent financial report. Kristine Roberts will present the YTD Health Development/Research Institute Fiscal Year 2015 Financial Reports for the Board’s approval (Addendum E).

Budget Impact: None.

STAFF RECOMMENDATION:

Motion: X

Individual Action:

Information:

Required Time:
TO: Palomar Health Development Board  
MEETING DATE: Tuesday, January 27, 2015  
FROM: Diane Hansen, Chief Financial Officer  

Background: At the regularly scheduled meeting of the Health Development Board in October 2011, the Board approved the creation of a Financial and Accounting Services Agreement between Palomar Health Development (PHD) and Palomar Health (PH) for reimbursement of the time spent by the PH Finance Department to provide administrative oversight for the studies being conducted through the Research Institute (RI). That agreement authorized compensation in the amount of $2,000 per month. Also at that meeting, Director Krider requested that the topic be revisited at the January Board meeting to discuss a potential increase in the amount paid, to reflect actual costs incurred.  

This item was tabled at the January 2012 meeting as two Board members were unable to attend. It was again brought forward at the August 2012 meeting, at which time the Board approved a $48,000 charge back for administrative oversight provided by the PH Finance Department Staff for the grants being managed through PH (an increase to the contractual amount of $1,000 per month).  

In July 2013, the term of the agreement was extended through July 2014, and the compensation was reduced to $3,000 per month. 

Changes in Amendment #3:  
- Extends the term of the agreement through July 31, 2015 (retroactive to the July 1, 2014 expiration date);  
- In order to avoid future retroactive approvals, the agreement’s term now contains an automatic renewal clause;  
- The compensation remains in the total amount of $3,000 per month ($2,000 paid for administrative services on behalf of PHD and $1,000 for administrative services on behalf of RI).  

The agreement will be administratively reviewed on an annual basis to ensure that compensation is being paid at an appropriate level, and any recommended changes to compensation will be presented to the Board for approval prior to implementation.  

Budget Impact: N/A – budgeted expense  

STAFF RECOMMENDATION: Staff recommends approval of Amendment #3 to the Financial & Accounting Services Agreement between Palomar Health and Palomar Health Development, Inc., retroactive to the expiration date of the previous amendment of July 1, 2014.  

Motion: X  
Individual Action:  
Information: 
Required Time: 

11 Form A - Administrative Oversight for Health Development.doc
CONTRACT AMENDMENT #3 BETWEEN
PALOMAR HEALTH DEVELOPMENT, INC.
AND
PALOMAR HEALTH

1.) This Amendment #3 (“Amendment”) is made by and between PALOMAR HEALTH DEVELOPMENT, INC. (“PHD”), a California nonprofit corporation, and PALOMAR HEALTH (“Contractor”), a local healthcare district organized under Division 23 of the California Health and Safety Code.

2.) In consideration of the mutual promises of the Parties, the receipt and sufficiency of which are hereby acknowledged, the Financial & Accounting Services Agreement between the Parties (“Agreement”), effective July 1, 2011, as amended July 1, 2012, and July 1, 2013, is further amended as follows:

a.) Effective July 1, 2014, the term of the Agreement is hereby extended through June 31, 2015, unless otherwise terminated under this Agreement. Upon expiration of the Initial Term, the agreement shall automatically renew for additional one (1) year terms, unless terminated in accordance with the terms of this Agreement. Either party may terminate this Agreement without cause upon thirty (30) day written notice to the other party.

b.) PHD will pay Contractor $2,000 per month for Health Development services and $1,000 per month for Research Institute services rendered in compliance with Exhibit 1 (attached hereto and incorporated by reference) for a total payment of $3,000 per month.

All other terms of the Agreement remain in full force and effect. In the event of a conflict, the provisions, terms and conditions of this Amendment shall prevail.

The Parties have executed the Amendment as of the date set forth below.

PALOMAR HEALTH DEVELOPMENT, INC.           PALOMAR HEALTH

By:________________________________         By:_______________________
Print:  Diane Hansen                    Print:  Robert A. Hemker
Title:  Chief Financial Officer        Title:  President & CEO
Date: ______________________________                  Date: __________________________
EXHIBIT 1

1. Contractor shall provide the following consultant services:

Palomar Health (PH) will provide financial and accounting services to Palomar Health Development, Inc. (PHD). These services shall include the following:

- Maintain all PHD financial records
- Prepare monthly financial statements
- Reconcile and maintain PHD banking records
- Represent PHD at Board Meetings
- Prepare Annual Budget and submit budget for PH approval
- Work with grant recipients to provide oversight and compliance with grant requirements
- Prepare all work papers for 990 tax-returns
- Coordinate and assist grant agencies and PHD independent auditors with audits
- Produce 1099s
- Coordinate administrative review of all clinical trials for operational readiness
- Serve as contract owner for clinical trial contracts
- Negotiate all clinical trial budgets
- Represent PH on the Investigational Review Committee
- Prepare monthly invoices for all IRC review activities
- Prepare all patient care invoices for clinical trial activity performed at PH
- Monitor all clinical trial patient accounts for appropriate billing and payment

  a. Contractor shall provide services in compliance with all applicable laws, regulations, and standards of care, as well as all PHD policies, procedures, rules and regulations.
Contract Agreement #9103010
First Steps - Medical Director

TO: Board of Directors
Palomar Health Development, Inc.

MEETING DATE: Monday, February 2, 2015

FROM: Shirin Strauss, M.A., ICCE, IBCLC, Program Director, First 5 First Steps
Virginia Barragan, Director, First 5 First Steps

Background: The contract agreement is for consultation (chart review) by Byron Chow, MD, as Medical Director for our Palomar Health First 5 First Steps Home Visiting Program (he is not providing direct services). Consultation includes: Chart review in person and by telephone, participation in First Steps Advisory Board and other meetings as applicable. (Dr. Chow is also the Medical Director for our First 5 funded HDS program.)

Budget Impact: First Steps has budgeted for this contractual agreement. The First 5 Commission of San Diego (our funder) has approved the use of grant funding for these consultant services. In addition, they are considering replicating this innovative, strategic utilization of a local physician as Medical Director/Consultant in all First Steps programs county-wide.

STAFF RECOMMENDATION: In accordance with the physician agreement review procedure approved in 2012, executed, budgeted, routine physician agreements are presented to the Board after execution as informational items.

Motion:

Individual Action: Information: X

Required Time:
<table>
<thead>
<tr>
<th>Section Reference</th>
<th>Term/Condition</th>
<th>Term/Condition Criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TITLE</strong></td>
<td>Contract Agreement #9103010. First Steps Medical Director</td>
<td></td>
</tr>
<tr>
<td><strong>AGREEMENT DATE</strong></td>
<td>September 11, 2014 – June 30, 2015. Automatic annual renewals as applicable.</td>
<td></td>
</tr>
<tr>
<td><strong>PARTIES</strong></td>
<td>Palomar Health First 5 First Steps Program and Byron Chow, M.D.</td>
<td></td>
</tr>
<tr>
<td><strong>PURPOSE</strong></td>
<td>For his services as First Steps Medical Director (consultation only, no direct services).</td>
<td></td>
</tr>
<tr>
<td><strong>SCOPE OF SERVICES</strong></td>
<td>In-person or telephone consultation and chart review. Participation in First Steps Advisory Board, The North County Home Visiting Collaborative developed by First Steps, and other meetings as applicable.</td>
<td></td>
</tr>
<tr>
<td><strong>PROCUREMENT METHOD</strong></td>
<td>□ Request For Proposal □ Discretionary</td>
<td></td>
</tr>
<tr>
<td><strong>TERM</strong></td>
<td>September 11, 2014 (date of contract signature) to June 30, 2015, then automatic annual renewal as applicable (July 1 – June 30).</td>
<td></td>
</tr>
<tr>
<td><strong>RENEWAL</strong></td>
<td>Automatic annual renewal until suspension of program (5 years of initial/current funding and probability for second 5 year term).</td>
<td></td>
</tr>
<tr>
<td><strong>TERMINATION</strong></td>
<td>N/A (Indefinite at this time.)</td>
<td></td>
</tr>
<tr>
<td><strong>COMPENSATION METHODOLOGY</strong></td>
<td>Hourly</td>
<td></td>
</tr>
<tr>
<td><strong>BUDGETED</strong></td>
<td>X YES □ NO – IMPACT:</td>
<td></td>
</tr>
<tr>
<td><strong>EXCLUSIVITY</strong></td>
<td>X NO □ YES – EXPLAIN:</td>
<td></td>
</tr>
<tr>
<td><strong>JUSTIFICATION</strong></td>
<td>To be sure our families are not medically too high risk for our program, to identify the need for physician referrals as applicable.</td>
<td></td>
</tr>
<tr>
<td><strong>AGREEMENT NOTICED</strong></td>
<td>□ YES □ NO Methodology &amp; Response:</td>
<td></td>
</tr>
<tr>
<td><strong>ALTERNATIVES/IMPACT</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Duties</strong></td>
<td>□ Provision for Staff Education □ Provision for Medical Staff Education □ Provision for participation in Quality Improvement □ Provision for participation in budget process development</td>
<td></td>
</tr>
<tr>
<td><strong>COMMENTS</strong></td>
<td>Dr. Chow is currently the medical director for HDS. We approached other district/community physicians to provide the opportunity to other partners; however, no one was interested. We are pleased to have the opportunity to work with Dr. Chow as Medical Director for First Steps.</td>
<td></td>
</tr>
<tr>
<td><strong>APPROVALS REQUIRED</strong></td>
<td>□ VP □ CFO □ CEO □ BOD Committee □ BOD</td>
<td></td>
</tr>
</tbody>
</table>
TO: Palomar Health Development Board

MEETING DATE: Monday, January 27, 2015

FROM: Diane Hansen, Chief Financial Officer

Background: The Bylaws of Palomar Health Development, Inc. ("Palomar Health Development") {ARTICLE VII, Section 7.03, as amended October 31, 2012} state that the Board shall determine which persons shall be authorized from time to time on the Corporation's behalf to sign checks, drafts, or other orders for payment of money; to sign acceptance notes, or other evidences of indebtedness; to enter into contracts; or to execute and deliver other documents and instruments.

In February 2014, the Board designated in Resolution No. 02.03.14(05)-5 the following to sign checks, drafts, or other orders for payment of money on the Corporation’s behalf, said designations to be made by title:

President, Corporation
Chief Financial Officer, Corporation
Corporate Controller, Palomar Health

Under the new organizational structure of Palomar Health, the position “Corporate Controller” was replaced with the position “Vice President Revenue Cycle”. Based on this titular change, the attached Resolution has been edited to reflect the following designations by title:

President, Corporation
Chief Financial Officer, Corporation
Vice President Revenue Cycle, Palomar Health

Further, Item 1) regarding signature authority limits in the above-referenced Resolution the following authorization:

1) The Corporate Controller, Palomar Health, is authorized to provide a single signature for amounts below $10,000.01;

That authorization has been edited in the attached Resolution as noted below:

1) The Vice President Revenue Cycle, Palomar Health, is authorized to provide a single signature for amounts below $10,000.01;

Budget Impact: N/A

STAFF RECOMMENDATION: Staff recommends that the Board adopt Resolution No. 02.03.14(05)-5 Naming Authorized Signatories for Banking Accounts and Setting Signature Authority Limits with the changes outlined above.

Motion:

Individual Action: X

Information:

Required Time:
RESOLUTION NO. 01.27.15(05)-5

RESOLUTION OF THE BOARD OF DIRECTORS OF PALOMAR HEALTH DEVELOPMENT, INC.

NAMING AUTHORIZED SIGNATORIES FOR BANKING ACCOUNTS & SETTING SIGNATURE AUTHORITY LIMITS

WHEREAS, the Board of Palomar Health Development, Inc., a 501(c)(3) corporation [the “Corporation”], desires to designate authorized signatories for the Corporation’s checking accounts;

NOW, THEREFORE, BE IT RESOLVED, that the following signatories for the accounts are hereby designated, which designation supersedes previous such resolutions:

President, Corporation
Chief Financial Officer, Corporation
Vice President Revenue Cycle, Palomar Health

AND, WHEREAS, the Board of the Corporation also desires to set signature authority limits for the Corporation’s checking accounts;

NOW, THEREFORE, BE IT RESOLVED, that the following limits are authorized:

1) The Vice President Revenue Cycle, Palomar Health, is authorized to provide a single signature for amounts below $10,000.01; and,

2) Any amounts exceeding $10,000.00 require dual signatures, unless they are signed by the President of the Corporation or the Chief Financial Officer of the Corporation, in which case a single signature shall suffice; and,

3) Amounts exceeding $249,999.00 shall require action by the Corporation’s Board.

PASSED AND ADOPTED at the Annual Meeting of the Board of Directors of Palomar Health Development, Inc., held on January 27, 2015, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

DATED: January 27, 2015

APPROVED: ATTESTED:

Dara Czerwonka, Chairperson, Secretary
Board of Directors
Board of Directors
Palomar Health Development, Inc.
Palomar Health Development, Inc.
HDS North Inland

Funded by First 5 San Diego

Five Year Contract Term

• July 2010 - June 2015
  • $9,966,341

July 2014 - June 2015

• $2,155,311
HDS North Inland Services

**Palomar Health**
- Regional Coordination
- Care Coordination
- Parent Education
- Developmental Services
- Behavior Classes & Coaching

**Subcontracted Partners**
- Vision & Hearing Screening
- Behavior Therapy
# HDS North Inland Demographic Snapshot

<table>
<thead>
<tr>
<th>Race/Ethnicity</th>
<th>Percent</th>
<th>Compared to SANDAG</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hispanic/Latino</td>
<td>71%</td>
<td>49%</td>
</tr>
<tr>
<td>White</td>
<td>18%</td>
<td>40%</td>
</tr>
<tr>
<td>Multiracial / Other</td>
<td>5%</td>
<td>3%</td>
</tr>
<tr>
<td>Asian / Pacific Islander</td>
<td>3%</td>
<td>6%</td>
</tr>
<tr>
<td>Black</td>
<td>1%</td>
<td>2%</td>
</tr>
<tr>
<td>Declined</td>
<td>2%</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Age Bracket</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 to &lt; 3 yrs</td>
<td>70%</td>
</tr>
<tr>
<td>3 to 5 yrs</td>
<td>30%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Language</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>44%</td>
</tr>
<tr>
<td>Spanish</td>
<td>54%</td>
</tr>
<tr>
<td>Other</td>
<td>2%</td>
</tr>
</tbody>
</table>
HDS North Inland Performance Measures FY14

* Number of Parents

** Number of Children
HDS North Inland Developmental Outcomes

96% of Children Made a Gain in One or More Domains (HELP)

96%
Developmental Trajectories:

Analysis Used to Compare Anticipated Developmental Gains With & Without Developmental Services

Cognitive Strand 0 - <3 Years of Age & ≥ 5% DELAY at Pretest (n= 53)
HDS North Inland
Behavioral Outcomes

98% of Children Made a Gain (CBCL)

92% of Parents Made a Gain (PSI-SF)
HDS North Inland Service Excellence

91% Strongly Agree • Services Were Valuable

91% Strongly Agree • Recommend to Family and Friends

94% Strongly Agree • Treated With Kindness and Respect
What HDS Families are Saying

Lauren is amazing! She was so patient and kind with my daughter. This truly helped ease my child into the program and allowed her to feel comfortable and confident. We are so appreciative. Thank you for the availability and capability that you have in teaching us how to promote speech to our children and for being so kind. Angeles carries out her job very well, I truly appreciate her.

I just want to thank Glynnis infinitely for all her help and attention. Thank you for the great treatment you give my children because they are my everything.
Contact Information

• Cindy Linder, RN
  Regional Coordinator HDS North Inland
  Office: 760-7393629
  Cell: 760-807-0113
  Email: cynthia.linder@palomarhealth.org

• HDS North Inland    Toll Free: 1-877-504-2299

• First 5 San Diego    Toll Free: 1-888-5 FIRST 5
  www.first5sandiego.org
ADDENDUM B

Investigational Review Committee
Update 1-27-15

Melissa Rouse PhD, RN, CNS-BC
Director of Nursing Practice & Research
Research Studies

• As of 1/8/15 we have 27 Research studies open and active
  • Nursing
  • Pharmacy and Pharmacy Residents
  • USD School of Nursing Faculty
  • CSUSM Nursing Students
  • USD Nursing Students
  • Western Governors Nursing Students
  • Physicians
  • Organizational Development
Evidence-Based Practice (EBP)/Quality Improvement (QI) projects

• As of 1/8/15 we have **15 EBP Projects** open and active
  • Nursing
  • USD Nursing Students
  • Western Governors Nursing Students
  • CSUSM Nursing Students
  • Loma Linda Nursing Students

• As of 1/8/15 we have **23 QI Projects** open and active
  • Nursing
  • Pharmacy and Pharmacy Residents
ADDENDUM C

Grant Update

January 27, 2015
## Current Grants

<table>
<thead>
<tr>
<th>TITLE</th>
<th>GRANTEE</th>
<th>Purpose</th>
<th>Awarded</th>
<th>FY15 Funds Receivable</th>
<th>Beg/End Date</th>
<th>Updates</th>
</tr>
</thead>
</table>
| Bioterrorism/Emergency Preparedness       | County of San Diego, Health & Human Agency | To enhance San Diego’s Emergency Preparedness by utilizing HPP funding to purchase priority equipment and supplies including evacuation equipment, interoperable communications equipment, and surge capacity for pandemic influenza and fatality mgmt. | $1,040,480 Total over 12 years. | $75,148               | 5/25/05-6/30/18         | *FY15 contract signed November 2014  
  *FY15 funding decreased by $25,331 from prior year                      |
| First 5 First Steps                       | First 5 Commission                    | To provide a comprehensive, community-based Targeted at Risk Home Visiting project for the North Inland/North Coastal region using the Healthy Families America (HFA) and Parents As Teachers (PAT) models. Palomar Health will lead this project and provide direct home visiting services. | $2,606,646 over 2 years | $815,086 includes $76,051 rollover funds | 7/1/2013-6/30/2015       | *$643,468 invoiced FYTD  
  *$100,934 overhead budget for FY15                                      |
| Healthy Development Services (HDS)        | First 5 Commission                    | To serve as lead agency for the North Inland Region to provide integrated care and treatment services that address the health, developmental and behavioral needs of children ages birth through 5 years | $8,760,000         | $1,080,797            | 07/01/10-06/30/15       | *$1,074,514 invoiced FYTD  
  *$199,122 overhead budget for FY15                                      |
## Current Grants

<table>
<thead>
<tr>
<th>TITLE</th>
<th>GRANTEE</th>
<th>Purpose</th>
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<th>FY15 Funds Receivable</th>
<th>Beg/End Date</th>
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</tr>
</thead>
</table>
| MAA (Medical Administrative Activities)                               | County of San Diego Health & Human Services Agency                      | Medi-Cal Administrative Activities (MAA) is a government program available to PH to recover some of the administrative costs associated with providing Medi-Cal services.                                         | Approx. $275,000  | $74,846               | Ended 6/30/2013         | *FY15 receivable $74,846 ($63,619 receivable to PH & $11,227 to PHD)  
*FY13 Q3 payment received Dec 14 ($86,268 to PH & $15,224 to PHD)                                                      |
| Schwartz Center Rounds                                               | The Schwartz Center for Compassionate Healthcare                        | To promote compassionate healthcare through the conduction of Schwartz Center Rounds educational forums and programs.                                                                                      | $5,000           | 0                     | 7/1/2013 – N/A           | *PHD reimbursed PH $1,756 for expenses associated with conducting Schwartz Rounds in FY14  
*No activity FYTD                                                                                                                |
| Green Oaks Ranch                                                     | New Alternatives, Inc.                                                  | Provides an intake center for assessment and placement of abused, neglected, and/or abandoned children taken into immediate protective custody by Law Enforcement Officers and/or Health & Human Services Agency Social Workers.                                      | $863,500 ($157,000 annually for up to 5.5 years) | $78,568               | 1/1/15-12/31/15 with option to extend for 2.5 years, not to exceed 6/30/18.  
*$78,432 invoiced in FY15  
*updated MOU for CY15 is with Legal for final approval |
# Current Grants

<table>
<thead>
<tr>
<th>TITLE</th>
<th>GRANTEE</th>
<th>Purpose</th>
<th>Awarded</th>
<th>FY15 Funds Receivable</th>
<th>Beg/End Date</th>
<th>Updates</th>
</tr>
</thead>
</table>
| National Children’s Alliance (NCA) | National Children’s Alliance (NCA) | Having met standards set for Child Advocacy Centers, PH is an accredited member of the NCA. As a member of the NCA, PH receives a grant of $9,000 annually to provide continued support for the cost of a bilingual interviewer in PH’s Child Abuse Program. | $9,000 Annually | $0 | 1/1/04-N/A | *Annual funding reduced from $10,000 to $9,000 in FY14  
*$9,000 payment received 12/24/14 |
| Marjorie Mosher Schmidt Foundation - Child Abuse Program | Marjorie Mosher Schmidt Foundation | To provide funds for Nurse education as well as forensic imaging equipment. | $27,000 | $0 | 12/14/09-N/A | *Additional funding is not expected at this time |
| In-n-Out - Child Abuse Program | In-N-Out Child Abuse Foundation | To provide funding for SART/Child Abuse Program community education and bilingual interviewing at the center. Funds to be used to provide follow-up with families and children who have been through counseling. | $31,500 | $0 | N/A | *Received $7,500 in December 2014 |
## Current Grants

<table>
<thead>
<tr>
<th>TITLE</th>
<th>GRANTEE</th>
<th>Purpose</th>
<th>Awarded</th>
<th>FY15 Funds Receivable</th>
<th>Beg/End Date</th>
<th>Updates</th>
</tr>
</thead>
<tbody>
<tr>
<td>CareFusion Foundation I 6879</td>
<td>The San Diego Foundation</td>
<td>To utilize continuous quality data and staff observation to analyze infusion device alarms and develop a set of best practices for medication storage and preparation, pump settings, and infusion administration processes to reduce harm associated with infusion alarms</td>
<td>$50,000</td>
<td>$0</td>
<td>7/1/14-6/30/15</td>
<td>*$50,000 payment received 7/15/14 *$4,412 spent to date</td>
</tr>
<tr>
<td>Pharmacy Residency Expansion Grant (PEG) Program</td>
<td>ASHP Foundation</td>
<td>To expand the number of hospital/health-system based PGY1 and PGY2 pharmacy residency positions for the 2014-2015 training year.</td>
<td>$40,000</td>
<td>$0</td>
<td>7/1/14-6/30/15</td>
<td>*$40,000 payment received 7/15/14 *$21,603 spent to date</td>
</tr>
<tr>
<td>Keck Pharmacy Resident grant</td>
<td>Keck Graduate Institute of Pharmacy</td>
<td>To provide the opportunity for Palomar Health Residents to participate in teaching Pharmacy students.</td>
<td>$55,000 per year</td>
<td>$55,000</td>
<td>4/1/14-8/31/18</td>
<td>*Program began 7/1/14 and will be invoiced on a quarterly basis *$29,480 invoiced FYTD</td>
</tr>
</tbody>
</table>
## Current Grants

<table>
<thead>
<tr>
<th>TITLE</th>
<th>GRANTEE</th>
<th>Purpose</th>
<th>Awarded</th>
<th>FY15 Funds Receivable</th>
<th>Beg/End Date</th>
<th>Updates</th>
</tr>
</thead>
</table>
| Federal Asset Forfeiture Funds             | District Attorney of the County of San Diego        | To reimburse grantee for a forensic video recording system and software to support the interview of victims and the analysis of data related to cases of child molestation, physical abuse and neglect.                | $15,000 | $15,000               | 7/1/14-1/31/15       | *Award notice received 4/15/14  
*County will be invoiced for purchase of video recording system and software by 1/31/15. |
| Neighborhood Reinvestment Program I        | County of San Diego Board of Supervisors            | To purchase equipment for the SART program                                                                                                                                                           | $10,714 | $0                    | 4/15/14-5/15/15      | *Funds utilized in full for purchase of 6 desktop computers and a new exam table |
| Neighborhood Reinvestment Program II       | County of San Diego Board of Supervisors            | To purchase a portable SDFI TeleMedicine forensic health camera system to use as a part of the SART (Sexual Assault Response Team) and CAP (Child Abuse Program) at the Palomar Health Foundation.             | $13,500 | $0                    | 4/15/14-5/15/15      | *Funds utilized in full for purchase of SDFI TeleMedicine system       |
## Non-Funded Grants

<table>
<thead>
<tr>
<th>TITLE</th>
<th>GRANTEE</th>
<th>Purpose</th>
<th>Potential Award Amount</th>
<th>Status</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>TAKE CHARGE Obesity Prevention for Youth</td>
<td>Wellpoint Foundation</td>
<td>Provides education and support to low-income families of fourth grade students who are identified as being at risk for obesity and diabetes.</td>
<td>$60,000</td>
<td>*Grant application submitted Sept. 2014</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>*Received notice that PHD was not selected as a recipient.</td>
<td></td>
</tr>
<tr>
<td>Be There (Right Care Initiative) for diffusion and implementation research</td>
<td>UC San Diego Clinical &amp; Translational Research Institute (CTRI)</td>
<td>To fund diffusion, dissemination, or implementation research specific to the work accomplished by Be There-San Diego (a.k.a. Right Care Initiative).</td>
<td>$5,000 - $30,000</td>
<td>*Grant application submitted Sept. 2014</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>*Received notice that PHD was not selected as a recipient.</td>
<td></td>
</tr>
<tr>
<td>TITLE</td>
<td>GRANTEE</td>
<td>Purpose</td>
<td>Potential Award Amount</td>
<td>Status</td>
<td></td>
</tr>
<tr>
<td>---------------------------------------------------------</td>
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<td>-------------------------------------------------------------------------</td>
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<td>---------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Transforming Obesity &amp; Diabetes Awareness in Youth (TODAY) Program</td>
<td>Humana</td>
<td>Provides education and support to low-income families of fourth grade students who are identified as being at risk for obesity and diabetes.</td>
<td>$74,956</td>
<td>* Grant application submitted Dec. 2014 &lt;br&gt;*Award determination in April/May 2015</td>
<td></td>
</tr>
</tbody>
</table>
ADDENDUM D
## 2014 ATTENDANCE ROSTER

### BOARD OF DIRECTORS

<table>
<thead>
<tr>
<th>MEMBERS</th>
<th>MEETING DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2/3/14</td>
</tr>
<tr>
<td>Michael Covert, FACHE</td>
<td>P</td>
</tr>
<tr>
<td>Linda Greer, RN</td>
<td>P</td>
</tr>
<tr>
<td>Bob Hemker</td>
<td>P</td>
</tr>
<tr>
<td>Ted Kleiter</td>
<td>P</td>
</tr>
<tr>
<td>Bruce Krider</td>
<td>P</td>
</tr>
<tr>
<td><strong>Guest Presenters</strong></td>
<td></td>
</tr>
</tbody>
</table>

P = Present  E = Excused  A = Absent  C = Chair

---

1 See text of minutes for names of invited guests/presenters
<table>
<thead>
<tr>
<th>BOARD OF DIRECTORS – MEETING MINUTES – MONDAY, AUGUST 4, 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>(I.A) AGENDA ITEM</td>
</tr>
<tr>
<td>• DISCUSSION</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>I. CALL TO ORDER</td>
</tr>
<tr>
<td>• Chairperson Greer called the meeting to order at 6:00 p.m.</td>
</tr>
<tr>
<td>• Quorum comprised of Directors Greer, Hemker, Kleiter and Krider; Director Covert was excused</td>
</tr>
<tr>
<td>• Notice of Meeting and Full Agenda Packet were posted at Palomar Health facilities and on the Palomar Health Development, Inc. (PHD) home page on the Palomar Health web site on Monday, July 28, 2014, which is consistent with legal requirements. Notice of that posting was also made via email.</td>
</tr>
<tr>
<td>II. PUBLIC COMMENTS</td>
</tr>
<tr>
<td>• There were no public comments</td>
</tr>
<tr>
<td>III. INFORMATION ITEM(S)Mo</td>
</tr>
<tr>
<td>A. RESIGNATION LETTER – MICHAEL H. COVERT, CORPORATE PRESIDENT</td>
</tr>
<tr>
<td>• Director Hemker stated that Mr. Covert had—at the suggestion of CLO Janine Sarti—provided a formal letter, resigning from his position as an officer of PHD as President</td>
</tr>
<tr>
<td>o There was not a need for a resignation as a member of the Board, as those positions are filled based on employment title with Palomar Health, not appointments</td>
</tr>
<tr>
<td>IV(i) NEW BUSINESS</td>
</tr>
<tr>
<td>A. RESOLUTION NO. 08.04.14(07)-1 – AUTHORIZING ACCEPTANCE OF THE INDEPENDENT AUDIT OF THE ANNUAL FINANCIAL REPORT OF PALOMAR HEALTH DEVELOPMENT, INC., FOR FISCAL YEAR END 2013 AS THE ANNUAL REPORT</td>
</tr>
<tr>
<td>B. RESOLUTION NO. 08.04.14(08)-2 – AUTHORIZING ACCEPTANCE OF THE PROGRAM SPECIFIC INDEPENDENT AUDIT OF THE ANNUAL FINANCIAL REPORT OF THE HEALTHY DEVELOPMENT SERVICES PROGRAM FOR FISCAL YEAR END 2013</td>
</tr>
<tr>
<td>• Director Hemker stated that both the corporation and the Healthy Development Services (HDS) Program require that their financial statements be audited annually, and the representative from AKT will be walking us through both audits simultaneously</td>
</tr>
<tr>
<td>o In front of the Board are Resolutions No. 08.04.14(07)-1 and. 08.04.14(08)-2, accepting the audits of both the corporation and the HDS program, with the audit for the corporation to also be adopted as the Annual Report</td>
</tr>
<tr>
<td>o The formality of acceptance by resolution is required of the corporation by a number of the contracts/grants into which we have entered</td>
</tr>
<tr>
<td>o Mr. Hemker stated that these were, indeed, the audits for Fiscal Year 2013, completed at the end of January, but delayed as they were not available in time for inclusion on the February meeting agenda</td>
</tr>
<tr>
<td>MOTION: By Director Kleiter seconded by Director Krider and carried by the following vote: Greer, Hemker, Kleiter &amp; Krider, to accept the Independent Audit of the Annual Financial Report of Palomar Health Development, Inc., for Fiscal Year End 2013 as the Annual Report; adopting Resolution No. 08.04.14(07)-1 memorializing said action; and to accept the Program Specific Independent Audit of the Annual Financial Report of the Healthy Development Services Program for Fiscal Year End 2013, adopting Resolution No. 08.04.14(08)-2 memorializing said action</td>
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</table>
**BOARD OF DIRECTORS – MEETING MINUTES – MONDAY, AUGUST 4, 2014**

(I.A) **AGENDA ITEM**

<table>
<thead>
<tr>
<th>DISCUSSION</th>
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</tr>
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<tbody>
<tr>
<td>o Mr. Hemker then introduced Jessica Strouth of the auditing firm AKT LLP</td>
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<tr>
<td>o Ms. Strouth thanked the Board for inviting her to review the two sets of audited financial statements at tonight’s meeting, then provided a brief introduction of herself and the firm</td>
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<tr>
<td>o Ms. Strouth is the audit manager, having audited the PHD and HDS financials for the past two years</td>
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<tr>
<td>o She specializes in healthcare, non-profit and employee benefits audits</td>
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<tr>
<td>o Utilizing the Executive Summary that begins on Page 25 in the agenda packet, Ms. Strouth then presented the auditors’ findings</td>
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<tr>
<td>o An unmodified opinion is the best, as there were no changes</td>
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<td>o No conditions were identified as material weaknesses in internal controls</td>
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<td>The auditors actually walk each transaction through the books to ensure they have been captured correctly</td>
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<td>Specifically dive into areas that are susceptible to risk</td>
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<tr>
<td>o The standard letter was issued with regard to both audits (<em>Pages 27-28 and 32-33</em>), as the auditors didn’t come across anything that warranted management’s attention</td>
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<tr>
<td>o As both audits were presented simultaneously, Director Hemker stated that the Motion to accept could be combined into one</td>
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V **PRESENTATIONS**

A. **FIRST 5 FIRST STEPS – PROGRESS REPORT**

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<thead>
<tr>
<th>INFORMATION ONLY</th>
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<tbody>
<tr>
<td>o Utilizing the presentation included in the agenda packet, Shirin Strauss presented a progress report on the first full year of the program, which is overseen by Ms. Strauss and Department Director Virginia Barragan, under the executive leadership of Sheila Brown, CAO at PHDC</td>
<td></td>
</tr>
<tr>
<td>o We were awarded the First Steps grant for the whole north county (both north inland and north coastal regions), which includes the cities of Oceanside, Encinitas, Vista, Poway, Ramona, San Marcos, Julian, Fallbrook and more</td>
<td></td>
</tr>
<tr>
<td>o Just completed the first full year of services for a two-year grant-funded period</td>
<td></td>
</tr>
<tr>
<td>o Training was through the use of two nationally recognized evidence-based models: Healthy Families America and Parents As Teachers</td>
<td></td>
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</tr>
<tr>
<td>o We have been deemed the best region for coordination of our First Steps program as well as our HDS program</td>
<td></td>
</tr>
<tr>
<td>o Staff are not RNs, they are highly trained parent educators with years of experience in child development and working with families, and they have gone through over 480 hours of training in order to be allowed to perform their duties</td>
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<td>o Just completed the first full year of services for a two-year grant-funded period</td>
<td></td>
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<tr>
<td>o It is usually a 5-year period, and it is an almost certainty that we will get an additional 3 years added</td>
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<tr>
<td>1) We “crossed” over a strategic planning period, so they were only able to fund for the first 2 years, but will be adding the second 3-year period when their new strategic plan is finalized</td>
<td></td>
</tr>
<tr>
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</table>
**DISCUSSION**

- Page 62 shows the total funding for the 5-year grant
  - Unspent funds from year 1 of just over $180K were rolled over to year 2
    - Funds were not spent as there was a county-wide late start-up with the families due to staff training time needed

- Target Populations and Services *(Page 63)*
  - FPL = Federal Poverty Level
  - Discussed home visiting, as well as parent meetings and events for socialization opportunities

- Partnerships
  - One of the new partnerships is a family support program at Camp Pendleton
  - Home Start and the Vista Community Clinic are subcontractors
  - Susan Hedges is an external evaluation partner and has been working with our HDS program for years
  - Discussed strong partnership with Cindy Linder and HDS, including cross referrals of families

- At the conclusion of her presentation, Ms. Strauss fielded questions from the Board
  - In response to an inquiry about enrolling in the program if that enrollment was not done prenatally, Ms. Strauss stated that there is only about a 2-week window of opportunity postpartum
    - That is an identified need, but many programs county-wide enroll prenatally
  - Referrals are through clinics, physicians, WIC offices, outreach events and self-referral
  - In addition to services, the program also provides products such as Pack 'N Plays, developmental toys & books, and car seats
  - In response to an inquiry about feedback regarding how the coastal people feel about us taking that are over for the new program, Ms. Strauss stated that we already had a strong relationship with Rady’s because they do the North Coastal HDS, Cindy Linder had already built a great relationship there
    - Rady’s staff were disappointed they didn’t get the grant but are working well with First Steps
    - Ms. Strauss said she did encounter a little more difficult with Tri-City, as they were under the mistaken impression that we were trying to move their patients to our physicians instead of providing the services and referring them to the physicians at Tri-City

- Ms. Strauss had created a book that covers highlights from the first year of the program, and she provided a copy for the Board to review

**B. PHARMACY PROGRAM GRANTS**

I. CAREFUSION GRANT

II. ASHP FOUNDATION GRANT – POSTDOCTORAL GRADUATE RESIDENCY PROGRAM

- Utilizing the presentation included as Addendum D of the agenda packet, as well as an updated Form A *(Attachment 1)*, Cedric Terrell presented the following updates
- The pharmacy department has applied for 5 grants and awarded 3
  - We were the runner up for an $800K grant from a national chain of drug stores regarding medication
  - Also applied for a $4M grant from Alliance Healthcare
In partnership with Arch, Graybill and Neighborhood Healthcare, the grant would have allowed the supplying of services in a transitional care model.

Grantor didn’t see how our proposal would fit into the model for which we were applying.

Palomar Health’s residency program is a graduate program offered to doctoral graduates, and the residents have the option to apply for a 1-year or a 2-year program.

- The program has been in place since 2006 and is a Medicare pass-through funded program.
- ASHP awarded a $40K grant in recognition of our contribution to the community and expansion of the pharmacy.
- There are now 5 residents, all of whom practice within the hospitals and also rotate through Arch.
- The Keck Graduate Institute partners with colleges as a source of funding for residency programs.
  - They awarded $55K for the transitions of care resident.
  - It is an annual, ongoing stipend that will continue until we decide we don’t want it.
  - Dr. Terrell stated that all of our residents are responsible for teaching at Keck, and he personally sits on their board, all of which helps to keep the grantor familiar with our people and programs.
  - There are several colleges that all have interests in the programs we offer for interns, students and residents.

Carefusion awarded a $50K grant focused on patient safety.

- Centered around the smart pumps, and the submitted proposal was to research the cause and to reduce the nuisance alarms associated therewith.
- Dr. Terrell will be pursuing further grants and awards, and will provide summaries of them at future meetings as they are finalized.

C. REPORT OF THE INVESTIGATIONAL REVIEW COMMITTEE

- Utilizing the presentation included as Addendum E of the agenda packet, Melissa Rouse, Director of Nursing & Interprofessional Education, presented the following update.
  - She has also partnered with Dr. Just to help foster and capture the growing amount of research being done within the organization.
  - The report is about how much research and evidence-based practice (EBP)/quality improvement (QI) is going on.
  - There aren’t any specifics being presented, just a snapshot of the number of studies that are ongoing or have been completed.

- There has been an Investigational Review Committee (IRC) here for about 30 years.
  - It has taken a while to get staff and physicians to realize they need to go to the IRC before beginning research studies, EBP projects and QI projects.
  - The new policy of starting an administrative review before studies are presented to the IRC has helped potential researchers to have more complete application packages when they do ask the IRC for permission to begin their studies.
  - Getting the message out to staff that they need to tell the IRC if they have already been doing EBP/QI projects so that body can capture all the work that’s being done.
  - Dr. Just stated that one of the first projects taken on by the Research Institute (RI) when it started many years ago was to determine who was doing research studies and what type of studies were being done.

- Dr. Just is going to reach out to Dr. Scott Flinn regarding Arch’s research needs.
<table>
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<tbody>
<tr>
<td>− He sent out all sorts of RFIs, but the response was not as good as he had anticipated, so he never had a real handle on the amount being done</td>
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<td>− When the message got around that he was trying to help them, not trying to stop their research, and wanted to hook the research companies up with researchers doing work in their fields, he finally started to get a handle on the studies</td>
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<tr>
<td>o Forms and the application packet were also revised to make them easier to follow</td>
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<tr>
<td>• The studies are being done by nursing, physicians and pharmacy</td>
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<td>• The number of nursing studies (research &amp; EBP) evolved with our affiliation with USD, which allows USD PhD and DNP students and faculty to complete their research or EBP project at PH</td>
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<td>o Nurses are also being encouraged to do studies</td>
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<td>o We have 3 dyads (staff nurses/advanced practice nurses participating in the San Diego Evidence Based Practice Institute), and it is PH sponsored</td>
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<td>o They learn about EBP and complete a project that will improve patient care at PH</td>
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<td>o A nursing research council will be starting soon, chaired by Dr. Just and myself, to teach nurses about research and to facilitate several research studies</td>
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<td>• When asked how we could get better connectivity to the physicians like Melissa has with the nurses, Dr. Just stated that he is encouraged by the affiliation with Mayo and would like to be able to pick their brains on how they do their research</td>
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<tr>
<td>o He said he is certain they have more control over their studies since they are all one medical group</td>
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<tr>
<td>o He is also hoping to open up a dialogue with Dr. Meza in Arizona (Mayo), as there are some definite opportunities in his field</td>
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<td>o He proposed that research studies be a two-way street, with study ideas coming both from us and from partners, similar to a pilot study that was conducted by UC Davis</td>
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<td>o We also have MOU with UCSD, which was another avenue that was pursued but never materialized</td>
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<td>− Our researchers wanted to have clinical research coordinators, so UCSD offered to hire and train them, then lease them out to us</td>
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<td>1) The former came to fruition, but the latter had problems as UCSD wanted an exorbitant lease rate</td>
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<tr>
<td>2) The school then started their own clinical research unit, so the direction of patient flow began to be to that unit, even though we had been funneling patients to them</td>
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<td>o Director Kleiter wondered if the Mayo Clinic’s physician network could be used to facilitate getting together with other organizations</td>
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<td>− Director Hemker stated that Mayo probably has a substantial number of research projects going on, so perhaps we could become a sub-researcher to those studies in order for them to introduce geographic variations into some of their studies</td>
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<tr>
<td>− Working with Mayo would be much more of a collaborative system than the local collaborative attempt with UCSD that became more competitive</td>
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<tr>
<td>o Director Hemker also noted that Arch has a research requirement, so their studies need to be blended together with ours</td>
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D. UPDATE ON GRANTS & CONTRACTS INVENTORY AND PROPOSALS  
INFORMATION ONLY

• Utilizing the attached presentation (Attachment 2) which contained additional information not in the agenda version, Aimee Ebner presented the following update

• CURRENT GRANTS
  o MAA
    − We are still receiving funds under the old program, with the final quarter to be invoiced in FY15 for approximately $79K
### DISCUSSION

- We opted out of the new program several years ago, as it was time-prohibitive to participate
- The new program has finally started, and, although Rady’s also opted out, there aren’t enough participants backing out at this point to cause the County to again go back to the old program
  - Green Oaks Ranch’s grant is a contract based on a calendar year, not our fiscal year
  - National Children’s Alliance awarded another $9,000 for FY15
  - In-n-Out application for a new grant for FY15 in the amount of $11K was recently submitted

### NEW GRANTS

- Federal Asset Forfeiture Funds grant award to help the SART Program was for $13K, but it should have been $15K, and we have requested the additional $2K
  - SART is funded through the end of the fiscal year

### MINUTES* – Regular Meeting, Monday, February 3, 2014

**MOTION:** By Director Kleiter, seconded by Director Krider and carried to approve the minutes of the Regular Meeting, Monday, February 3, 2014. All in favor. None opposed.

### OLD BUSINESS

#### A. PRIOR MEETING ACTION ITEMS

- The only prior action item was a discussion on the outcomes of the Glassomics project
  - That presentation will be deferred to the next meeting as Orlando Portale, who was responsible for the project, is no longer with Palomar Health, and no one else with knowledge of the project/program was available to join us this evening.

#### A. Resolution No. 08.04.14(09)-3 – Setting the Date, Time & Location for the Annual Organizational Meeting for Calendar Year 2015

**MOTION:** By Director Kleiter, seconded by Director Krider and carried to hold the Annual Organizational meeting for Calendar Year 2015 on Monday, February 2, 2015, at 6:00 p.m., in the First Floor Conference Room at 456 E. Grand Avenue, Escondido, CA, and to adopt Resolution No. 08.04.14(09)-3 – Setting the Date, Time & Location for the Annual Organizational Meeting for Calendar Year 2015, after it has been amended to reflect the above date, time and location as approved. All in favor. None opposed.

- Director Hemker stated that the proposed dates were Monday, February 2nd or Monday, February 23rd, chosen based on the calendars of current Board members
  - Date can be changed should the complexion of the Board change

#### A. Resolution No. 08.04.14(10)-4 Confirming Appointment of the Officers of the Corporation

**MOTION:** By Director Kleiter, seconded by Director Krider and carried to appoint Robert A. Hemker, President; Diane Hansen, CFO; and Tanya Howell, Secretary, and to adopt Resolution No. 08.04.14(10)-4 Confirming Appointment of the Officers of the Corporation, after it is amended to include the names of those officers appointed. All in favor. None opposed.

- Director Hemker referred the Board to page 15, noting that the incumbents had been appointed by name, not by title
C. Resolution No. 08.04.14(11)-5 Deposit Account & Treasury Management Services Banking Resolution and Certificate of Incumbency

**MOTION:** By Director Krider, seconded by Director Kleiter and carried to adopt Resolution No. 08.04.14(10)-5 Deposit Account & Treasury Management Services Banking Resolution and Certificate of Incumbency. All in favor. None opposed.

Director Hemker stated this document was required by the bank in order to remove Michael Covert from the account, to add Diane Hansen to the account in her newly appointed role as Chief Financial Officer of the Corporation, and to change his title with the Bank from Chief Financial Officer to President.

D. Operating Budgets – Palomar Health Development and the Research Institute

**MOTION:** By Director Krider, seconded by Director Kleiter and carried to ratify the operating budgets for Fiscal Year 2015 for both Palomar Health Development and the Research Institute, as approved by the Palomar Health Board of Directors on Jun 4, 2014.

Director Hemker stated that the budgets as approved by the Board of Directors of Palomar Health on June 4, 2014, could be found on page 100 of the agenda packet and are being presented to this Board for ratification, having already been built into the overall Palomar Health budget.

- Anticipated PHD Net Income is approximately $160K
- Anticipated RI Net Income is $550
- Total anticipated Net Income of $165K

- The Total Revenues for PHD and RI should be $314,813, not the $31,813 as noted on the chart (all other figures are accurate)

E. YTD Financial Reports

**MOTION:** By Director Hemker, seconded by Director Kleiter and carried to approve the June 2014 and FYTD2014 Financial Reports for Palomar Health Development and the Research Institute. All in favor. None opposed.

Utilizing the presentation included as Addendum H of the agenda packet, Kristine Roberts presented the June 2014 and FYTD 2014 financial information for Palomar Health Development (PHD) and the Research Institute (RI) (Page 97)

**PHD**
- YTD Revenue had a positive variance vs. budget of $104K
  - Most of the variance was due to the indirect revenue for the First Steps program, which was not included in the budget
  - There was also the $40K of indirect revenue from MAA that had not been budgeted
  - The HDS program also had $11K more than budgeted due to a budget adjustment, which increased salaries, thereby increasing indirect revenue
    1) Indirect revenue is a percentage of salaries
- YTD Expenses were pretty much right on budget, with a slight positive variance vs. budget of $86
- YTD Net Income had a positive variance vs. budget of $104.2K

**RI**
- YTD Revenue had a positive variance vs. budget of $350K
  - Inpatient studies were not included in the budget
- YTD Expenses had a negative variance vs. budget of $335K
  - Expenses related to the non-budgeted inpatient studies
  - The negative variance was slightly offset by the reduction in expense for the administrative services of Melissa Wallace, which were reduced from $2K per month to $1K per month
### BOARD OF DIRECTORS – MEETING MINUTES – MONDAY, AUGUST 4, 2014

#### (I.A) AGENDA ITEM

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<td>o YTD Net Income had a positive variance vs. budget of $15.8K</td>
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<tr>
<td>o TREND (Page 98) shows the continued improvement since 2006</td>
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<tr>
<td>o Revenues and Expenses for FY12-14 are all higher because of the research studies being conducted</td>
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<tr>
<td>o INDIRECT REVENUE (Page 99)</td>
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<td>o The majority of our indirect revenues are derived from the HDS program</td>
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#### VIII. BOARD MEMBER COMMENTS/FUTURE AGENDA ITEMS

- Chairperson Greer stated that the Board is looking forward to hearing more from the Research Institute in the coming year

#### IX. ADJOURNMENT

The meeting was adjourned by Chairperson Greer at 7:16 p.m.

### SIGNATURES:

<table>
<thead>
<tr>
<th>PHD Board Chair</th>
<th>Board Assistant</th>
<th>Tanya Howell</th>
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**Next Meeting:** Monday, February 2, 2015, at 6:00 p.m., 1st Floor Conference Room, Palomar Health Administration, 456 E. Grand Avenue, Escondido, CA
ATTACHMENT 1
TO: Palomar Health Development Board

MEETING DATE: August 4, 2014 at 6pm

FROM: Cedric Terrell, Pharm.D, MHA;
District Director, Pharmacy Services

Background: PH Pharmacy Services provides comprehensive integrated pharmacy services to all patients of Palomar Health. These patient centered services are all encompassing of the medication-use process. PH Pharmacy Services primary aim is to ensure our services synergize with Palomar Health and can be directly tied to the strategic initiatives of the organization. We embraced the following goals when considering opportunities to pursue:

1. Demonstrate business growth through expansion into Ambulatory Care Pharmacy Services.
2. Develop a culture that promotes change, innovation and accountability
   a. Through increasing the designated pharmacist role towards ownership of systems-of-care issues.
   b. Through integration of pharmacy services into the care and journey towards improving transitions of care.
3. Optimize processes and systems for efficiency, effectiveness and safe patient care thru optimizing use of existing Automation and Technology.

The following initiatives are tied to our grant/ award monies:

<table>
<thead>
<tr>
<th>Palomar Health Strategic Initiative</th>
<th>Grant/Award</th>
<th>Amount</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategy (2 &amp; 3) Become the dominant provider of primary care in support of the total patient health experience, including the expansion and growth of Arch Health Partners, effective affiliations with local providers and development of a strong regional primary care network in the secondary markets. And O3) Develop and implement a strong physician integration and alignment model that allows for effective communication, partnership and accountability in the management and care of patients.</td>
<td>ASHP PGY-1 Residency Expansion Grant Award for Ambulatory Care.</td>
<td>$40,000</td>
<td>National Recognition of Excellence in Post-doctorate education of Pharmacy professionals.</td>
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</table>
**Clinical (3) Develop a delivery model that supports care coordination and transitions across the continuum, with emphasis on chronic disease management, illness prevention, and patient involvement.**

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<tr>
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<th>Invoicing Process</th>
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<tr>
<td>Keck Graduate Institute (KGI) PGY-2 Grant/ Stipend for Transition of Care Residency Program</td>
<td>$55,000</td>
<td>College of Pharmacy stipend associated with Second Year Post-Doctorate Educational Excellence.</td>
</tr>
<tr>
<td>CareFusion Clinical Excellence Grant Award</td>
<td>$50,000</td>
<td>Research Nuisance Alarming associated with Alaris Infusion Smart-Pumps.</td>
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**Operational (1) Build and operate a decision analytics structure that supports the real time availability and standardized use of information and expertise for knowledge management and measurement of value based metrics of care.**

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**Budget Impact:** (Replace this line with Budget information)

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<td>ASHP PGY-1 Residency Expansion Grant Award for Ambulatory Care.</td>
<td>$40,000</td>
<td>One time check provided to PHD at beginning of fiscal year. Funds restricted towards growth and development of Pharmacy Residency program.</td>
</tr>
<tr>
<td>Keck Graduate Institute (KGI) PGY-2 Grant/ Stipend for Transition of Care Residency Program</td>
<td>$55,000</td>
<td>College of Pharmacy to be invoiced by Palomar health on a quarterly basis. This is an annual agreement towards growth and development of Pharmacy Residency program.</td>
</tr>
<tr>
<td>CareFusion Clinical Excellence Grant Award</td>
<td>$50,000</td>
<td>Award towards researching the cause of nuisance alarms associated with our infusion smart pumps. One time check to be provided by sponsor of grant/award.</td>
</tr>
</tbody>
</table>

**Total**                                                                 | $145,000  |

**STAFF RECOMMENDATION:**

Motion:

Individual Action:

Information: X

Required Time:
ATTACHMENT 2
Grant Update

August 4, 2014
## Current Grants

<table>
<thead>
<tr>
<th>TITLE</th>
<th>GRANTEE</th>
<th>Purpose</th>
<th>Awarded</th>
<th>FY15 Funds Receivable</th>
<th>Beg/End Date</th>
<th>Updates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bioterrorism/Emergency Preparedness</td>
<td>County of San Diego, Health &amp; Human Agency</td>
<td>To enhance San Diego’s Emergency Preparedness by utilizing HPP funding to purchase priority equipment and supplies including evacuation equipment, interoperable communications equipment, and surge capacity for pandemic influenza and fatality mgmt.</td>
<td>$1,040,480 Total over 12 years.</td>
<td>$100,479</td>
<td>5/25/05-6/30/18</td>
<td>*$100,328 received in FY14 &lt;br&gt;*FY15 receivable may be decreased due to closure of PCCC</td>
</tr>
<tr>
<td>First 5 First Steps</td>
<td>First 5 Commission</td>
<td>To provide a comprehensive, community-based Targeted at Risk Home Visiting project for the North Inland/North Coastal region using the Healthy Families America (HFA) and Parents As Teachers (PAT) models. Palomar Health will lead this project and provide direct home visiting services.</td>
<td>$2,606,646 over 2 years</td>
<td>$1,458,544 (includes $180,231 rollover funds)</td>
<td>7/1/2013-6/30/2015</td>
<td><em>$1,096,340 invoiced in FY14 &lt;br&gt;</em>$100,934 overhead budget for FY15</td>
</tr>
<tr>
<td>Healthy Development Services (HDS)</td>
<td>First 5 Commission</td>
<td>To serve as lead agency for the North Inland Region to provide integrated care and treatment services that address the health, developmental and behavioral needs of children ages birth through 5 years</td>
<td>$8,760,000</td>
<td>$2,155,311</td>
<td>07/01/10-06/30/15</td>
<td><em>$2,150,515 invoiced in FY14 &lt;br&gt;</em>$199,122 overhead budget for FY15</td>
</tr>
</tbody>
</table>
## Current Grants

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</table>
| MAA (Medical Administrative Activities) | County of San Diego Health & Human Services Agency | Medi-Cal Administrative Activities (MAA) is a government program available to PH to recover some of the administrative costs associated with providing Medi-Cal services. | Approx. $275,000 Annually | Estimated at $79,200 ($67,320 to PH, $11,880 to PHD) | N/A | *FY14 receivable $260,317 ($221,270 receivable to PH & $39,047 to PHD)  
*final quarter will be invoiced in FY15 |
<p>| Schwartz Center Rounds | The Schwartz Center for Compassionate Healthcare | To promote compassionate healthcare through the conduction of Schwartz Center Rounds educational forums and programs. | $5,000 | 0 | 7/1/2013 – N/A | *PHD reimbursed PH $1,756 for expenses associated with conducting Schwartz Rounds in FY14 |
| Green Oaks Ranch | New Alternatives, Inc. | Provides an intake center for assessment and placement of abused, neglected, and/or abandoned children taken into immediate protective custody by Law Enforcement Officers and/or Health &amp; Human Services Agency Social Workers. | $863,500 ($157,000 annually for up to 5.5 years) | $157,000 | 1/1/14-12/31/14 with option to extend for 3.5 years, not to exceed 6/30/18. | *$153,816 invoiced in FY14 |</p>
<table>
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</table>
| National Children's Alliance (NCA)                                  | National Children's Alliance (NCA)                                      | Having met standards set for Child Advocacy Centers, PH is an accredited member of the NCA. As a member of the NCA, PH receives a grant of $10,000 annually to provide continued support for the cost of a bilingual interviewer in PH's Child Abuse Program. | $9,000  | $9,000                | 1/1/04-N/A    | *Annual funding reduced from $10,000 to $9,000 in FY14  
*$9,000 award letter dated 6/24/14 |
| Marjorie Mosher Schmidt Foundation - Child Abuse Program             | Marjorie Mosher Schmidt Foundation                                      | To provide funds for Nurse education as well as forensic imaging equipment.                                                                                                                                  | $27,000 | $0                    | 12/14/09-N/A  | *Additional funding is not expected at this time                                                   |
| In-n-Out - Child Abuse Program                                       | In-N-Out Child Abuse Foundation                                         | To provide funding for SART/Child Abuse Program community education and bilingual interviewing at the center. Funds to be used to provide follow-up with families and children who have been through counseling. | $26,500 | $0                    | N/A           | *Received $7,500 in December 2013  
*FY15 application due 8/1/14 |
# New Grants

<table>
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<tr>
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<tr>
<td>CareFusion Foundation I 6879</td>
<td>The San Diego Foundation</td>
<td>To utilize continuous quality data and staff observation to analyze infusion device alarms and develop a set of best practices for medication storage and preparation, pump settings, and infusion administration processes to reduce harm associated with infusion alarms</td>
<td>$50,000</td>
<td>$0</td>
<td>7/1/14-6/30/15</td>
<td>*$50,000 payment received 7/15/14</td>
</tr>
<tr>
<td>Pharmacy Residency Expansion Grant (PEG) Program Advancing Pharmacy Practice through Residency Training</td>
<td>ASHP Foundation</td>
<td>To expand the number of hospital/health-system based PGY1 and PGY2 pharmacy residency positions for the 2014-2015 training year.</td>
<td>$40,000</td>
<td>$0</td>
<td>7/1/14-6/30/15</td>
<td>*$40,000 payment received 7/15/14</td>
</tr>
<tr>
<td>Keck Pharmacy Resident grant</td>
<td>Keck Graduate Institute of Pharmacy</td>
<td>To provide the opportunity for 2 Palomar Health Residents to participate in teaching Pharmacy students.</td>
<td>$55,000 per year, per resident</td>
<td>$110,000</td>
<td>7/1/14-8/31/18</td>
<td>*Program began 7/1/14 and will be invoiced on a quarterly basis</td>
</tr>
</tbody>
</table>
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<tr>
<td>Federal Asset Forfeiture Funds</td>
<td>District Attorney of the County of San Diego</td>
<td>To reimburse grantee for a forensic video recording system and software to support the interview of victims and the analysis of data related to cases of child molestation, physical abuse and neglect.</td>
<td>$13,000</td>
<td>$13,000</td>
<td>7/1/14-n/a</td>
<td>*Award notice received 4/15/14</td>
</tr>
<tr>
<td>Neighborhood Reinvestment Program I</td>
<td>County of San Diego Board of Supervisors</td>
<td>To purchase equipment for the SART program</td>
<td>$10,714</td>
<td>$10,714</td>
<td>4/15/14-5/15/15</td>
<td>*Award notice received 4/28/14</td>
</tr>
<tr>
<td>Neighborhood Reinvestment Program II</td>
<td>County of San Diego Board of Supervisors</td>
<td>To purchase a portable SDFI TeleMedicine forensic health camera system to use as a part of the SART (Sexual Assault Response Team) and CAP (Child Abuse Program) at the Palomar Health Foundation.</td>
<td>$13,500</td>
<td>$0</td>
<td>4/15/14-5/15/15</td>
<td>*Funds received 7/28/14</td>
</tr>
</tbody>
</table>
## Pending Grants

<table>
<thead>
<tr>
<th>TITLE</th>
<th>GRANTEE</th>
<th>Purpose</th>
<th>Potential Award Amount</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>TAKE CHARGE Obesity Prevention for Youth</td>
<td>Wellpoint Foundation</td>
<td>Provides education and support to low-income families of fourth grade students who are identified as being at risk for obesity and diabetes.</td>
<td>$60,000</td>
<td>*Grant application due 9/12/14&lt;br&gt;*Award determination in April/May 2015</td>
</tr>
</tbody>
</table>

## Non-Funded Grants

<table>
<thead>
<tr>
<th>TITLE</th>
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<th>Potential Award Amount</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Komen - Bilingual Nurse Navigator</td>
<td>Susan G. Komen Foundation</td>
<td>To provide a Bilingual Nurse Navigator position for Spanish speaking patients who are treated at the Women's Center</td>
<td>$20,000</td>
<td>*Received denial notice from Komen dated 3/24/14.</td>
</tr>
</tbody>
</table>
## Expired Grants

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>Glassomics</td>
<td>Qualcomm</td>
<td>To conduct research and development into the application of advanced mobile and wireless technology in medicine.</td>
<td>$50,000</td>
<td>0</td>
<td>9/1/2013 – 4/1/2014</td>
<td>*Funds fully expended in Jan 2014</td>
</tr>
</tbody>
</table>
ADDENDUM E

Financial Review

December 2014

FY15 YTD

January 27, 2015
<table>
<thead>
<tr>
<th></th>
<th>Health Development</th>
<th>Research Institute</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>YTD Actual</td>
<td>YTD Budget</td>
<td>Budget</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Variance YTD</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>YTD Actual</td>
</tr>
<tr>
<td>Revenue</td>
<td>152,409</td>
<td>148,656</td>
<td>3,753</td>
</tr>
<tr>
<td>Expenses</td>
<td>71,205</td>
<td>68,879</td>
<td>(2,327)</td>
</tr>
<tr>
<td>Net Income/Loss</td>
<td>81,204</td>
<td>79,778</td>
<td>1,426</td>
</tr>
</tbody>
</table>