

Remote Pay Stub Access

Install Citrix Receiver

This is required to access the Palomar Health network. Installation only needs to be done once.

- For Windows, click here: [Citrix Receiver for Windows](#)
- For Mac, click here: [Citrix Receiver for Mac](#)

Connect to Lawson

- 1) Click this link: <https://citrixweb.palomarhealth.org/>
- 2) Enter your network User name and Password.



- 3) Click the “Log On” button
- 4) Click the Lawson Self Service icon



- 5) Depending on your browser...

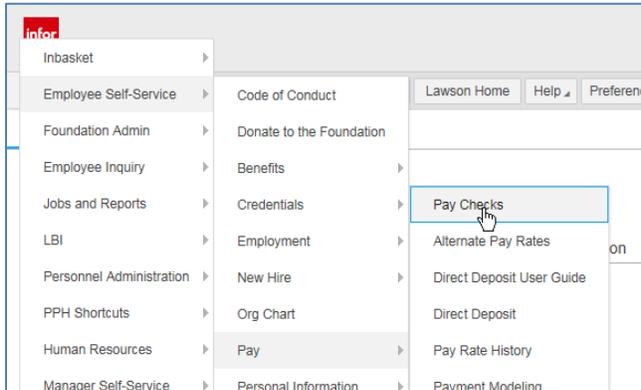
<p>Internet Explorer Users</p>	<p>Click “Open”</p> 
<p>Chrome Users</p>	<p>Click the “launch.ica” icon at bottom left of screen</p> 
<p>Mac Users</p>	<p>Click the Downloads button  and select “launch.ica”</p>

- 6) Sign in to Lawson

Retrieve Your Paycheck

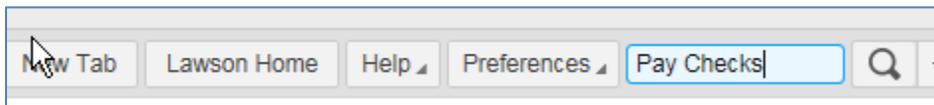
- 1) Go to the Pay Checks screen

Bookmarks > Employee Self-Service > Pay > Pay Checks

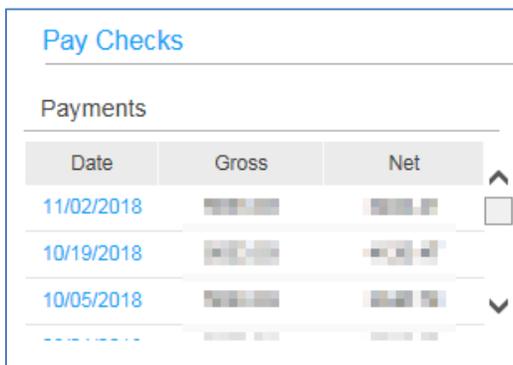


OR

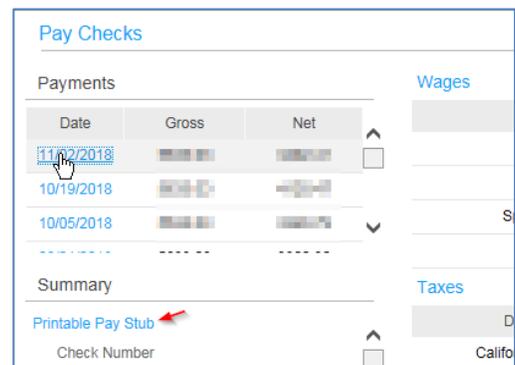
Enter "Pay Checks" in the search box and click the  icon



- 2) Click the Check Date to view and print



- 3) Click the "Printable Pay Stub" link



- 4) Click the "Print" button

