

**Posted
Friday
January 26, 2024**

**BOARD STRATEGIC & FACILITIES PLANNING
COMMITTEE MEETING**

Agenda

**TUESDAY, JANUARY 30, 2024
3:00 p.m. Meeting**



PLEASE SEE PAGE 2 FOR MEETING LOCATION OPTIONS

	<u>Time</u>	<u>Form A Page</u>	<u>Target</u>
<i>PLEASE TURN OFF CELL PHONES OR SET THEM TO SILENT MODE UPON ENTERING THE MEETING ROOM</i>			
CALL TO ORDER & ESTABLISHMENT OF QUORUM	3:00
❖ Public Comments ¹	30	3:30
1. Board Strategic & Facilities Planning Committee Follow-ups.....	5 4	3:35
2. * Review/Approval: Minutes of the Board Strategic & Facilities Planning Committee Meeting – Thursday, November 30, 2023 (ADD A – Pp9-15).....2 5	3:37
3. Review: Construction Update (ADD B– Pp16-46)..... 13 6	3:50
4. * Review/Approval: Establishment of the Date, Time and Location for the Regular Meetings of the Board Strategic & Facilities Planning Committee for Calendar Year 2024 and January 2025.....10 7	4:00
5. Approval: Charter of the Strategic & Facilities Planning Committee of the Palomar Health Board of Directors (ADD C – Pp47-55).....10 8	4:10
ADJOURNMENT TO CLOSED SESSION	4:10
1. Pursuant to California Government Code § 54962 and California Health & Safety Code § 32106 – REPORT INVOLVING TRADE SECRET – Discussion will concern proposed new service or program. Estimated date of public disclosure: December 1, 2024.....30	4:40
ADJOURNMENT TO OPEN SESSION1	4:41
ACTION RESULTING FROM CLOSED SESSION DISCUSSION – IF ANY1	4:42
FINAL ADJOURNMENT1	4:43

NOTE: The open session of the meeting—without public comments—is scheduled to last 40 minutes, starting at 3:00 p.m., with adjournment at 3:40 p.m.

Board Strategic & Facilities Planning Committee – Voting Members			
Mike Pacheco, Director – Chair	Laura Barry – Director	Jeff Griffith, EMT-P – Director	
Diane Hansen, President & CEO	Kanchan Koirala, MD, CoS Palomar Medical Center Escondido	Sam Filiciotto, MD, CoS Palomar Medical Center Poway	
Board Strategic & Facilities Planning Committee – Alternate Voting Members			
Laurie Edwards-Tate, MS – BoD Alternate	Andrew Nguyen, MD, CoS-Elect CoS Alternate – Palomar Medical Center Escondido	Mark Goldsworthy, MD – CoS-Elect CoS Alternate – Palomar Medical Center Poway	
Board Strategic & Facilities Planning Committee – Non-Voting Members			
Melissa E. Wallace, Interim CFO	Ryan Olsen, COO	Omar Khawaja, MD, CMO	
Mel Russell, RN, CNE	Julie Pursell, CHRO	Kevin DeBruin, CLO	
Mike Mills, VP Facilities & Construction	Kristin Gaspar, VP Philanthropy	Kirk Effinger, Palomar Health Foundation Board Member	Vacant, Senior Director of Managed Care & Business Development

^{*} Asterisks indicate anticipated action. Action is not limited to those designated items.

¹ SEE PAGE 3

Board Strategic & Facilities Planning Committee Location Options

- **The Linda Greer Conference Room, 2125 Citracado Parkway, Suite 300, Escondido, CA 92029**
 - Committee members who are elected members of the Board of Directors will attend at this location, unless otherwise noticed below
 - Elected members of the Board of Directors who are not members of the Committee and wish only to observe, non-Board member attendees, and members of the public may also attend at this location
- **Join on your computer, mobile app or room device: [Click here to join the meeting](#) | Meeting ID: 275 718 817 308 Passcode: M2dVb | OR**
- **Dial in using your phone (*audio only*): 929.352.2216 | Phone Conference ID: 248587169#**
 - Elected members of the Board of Directors who are not members of the Committee and wish only to observe, non-Board member attendees, and members of the public may attend the meeting virtually utilizing one of the above options

DocID: 21790
 Revision: 9
 Status: Official

Source:
 Administrative
 Board of Directors

Applies to Facilities:
 All Palomar Health Facilities

Applies to Departments:
 Board of Directors

Policy: Public Comments and Attendance at Public Board Meetings

I. PURPOSE:

A. It is the intention of the Palomar Health Board of Directors to hear public comment about any topic that is under its jurisdiction. This policy is intended to provide guidelines in the interest of conducting orderly, open public meetings while ensuring that the public is afforded ample opportunity to attend and to address the board at any meetings of the whole board or board committees.

II. DEFINITIONS:

A. None defined.

III. TEXT / STANDARDS OF PRACTICE:

- A. There will be one-time period allotted for public comment at the start of the public meeting. Should the chair determine that further public comment is required during a public meeting, the chair can call for such additional public comment immediately prior to the adjournment of the public meeting. Members of the public who wish to address the Board are asked to complete a [Request for Public Comment form](#) and submit to the Board Assistant prior to or during the meeting. The information requested shall be limited to name, address, phone number and subject, however, the requesting public member shall submit the requested information voluntarily. It will not be a condition of speaking.
- B. Should Board action be requested, it is encouraged that the public requestor include the request on the *Request for Public Comment* as well. Any member of the public who is speaking is encouraged to submit written copies of the presentation.
- C. The subject matter of any speaker must be germane to Palomar Health's jurisdiction.
- D. Based solely on the number of speaking requests, the Board will set the time allowed for each speaker prior to the public sections of the meeting, but usually will not exceed 3 minutes per speaker, with a cumulative total of thirty minutes.
- E. Questions or comments will be entertained during the "Public Comments" section on the agenda. All public comments will be limited to the designated times, including at all board meetings, committee meetings and board workshops.
- F. All voting and non-voting members of a Board committee will be seated at the table. Name placards will be created as placeholders for those seats for Board members, committee members, staff, and scribes. Any other attendees, staff or public, are welcome to sit at seats that do not have name placards, as well as on any other chairs in the room. For Palomar Health Board meetings, members of the public will sit in a seating area designated for the public.
- G. In the event of a disturbance that is sufficient to impede the proceedings, all persons may be excluded with the exception of newspaper personnel who were not involved in the disturbance in question.
- H. The public shall be afforded those rights listed below (Government Code Section 54953 and 54954).
 - 1. To receive appropriate notice of meetings;
 - 2. To attend with no pre-conditions to attendance;
 - 3. To testify within reasonable limits prior to ordering consideration of the subject in question;
 - 4. To know the result of any ballots cast;
 - 5. To broadcast or record proceedings (conditional on lack of disruption to meeting);
 - 6. To review recordings of meetings within thirty days of recording; minutes to be Board approved before release;
 - 7. To publicly criticize Palomar Health or the Board; and
 - 8. To review without delay agendas of all public meetings and any other writings distributed at the meeting. I. This policy will be reviewed and updated as required or at least every three years.

I. ADDENDUM:

Original Document Date: 2/94

Reviewed: 8/95; 1/99; 9/05

Revision Number: 1 Dated: 9/20/05

Source Administrator Hernandez, Lisa

Document Owner DeBruin, Kevin

Collaborators: Carla Albright, Deanna Peterson, Deborah Hollick, Douglas Moir, Jami Pearson, Jeffrey Griffith, Julie H Avila, Kelly Wells, Laurie Edwards-Tate, Megan Strole, Nancy Calabria, Nanette Irwin, Richard Engel, Sally Valle, Tanya L Howell, Thomas Kumura

Reviewers

Approvals

- Committees: (10/12/2022) Policies & Procedures

- Signers: Kevin DeBruin

Original Effective Date Kevin DeBruin, Chief Legal Officer (10/25/2022 09:21AM PST)

Revised Reviewed [09/20/2005 Rev. 1], [03/13/2009 Rev. 2], [04/14/2012 Rev. 3], [05/01/2014 Rev. 4], [02/03/2017 Rev. 5], [04/22/2019 Rev. 6],

Next Review Date [07/10/2019 Rev. 7], [12/02/2021 Rev. 8], [10/25/2022 Rev. 9]

Attachments: 10/24/2025

(REFERENCED BY [Public Comment Form](#)

Paper copies of this document may not be current and should not be relied on for official purposes. The current version is in Lucidoc at

[https://www.lucidoc.com/cgi/doc-gw.pl?ref=pphealth:21790\\$9](https://www.lucidoc.com/cgi/doc-gw.pl?ref=pphealth:21790$9).

Board Strategic & Facilities Planning Committee Follow-Up

TO: Board Strategic & Facilities Planning Committee

MEETING DATE: Tuesday, January 30, 2024

FROM: Melissa E. Wallace, Interim Chief Financial Officer

Background: At the Board’s request, a list of items on which follow-up information was requested has been compiled, with items remaining on the list until each matter has been finalized.

October 30, 2023

- Mike Mills was going to review the costs/ability to make the rooms on the 10th Floor permanently airborne isolation capable

Budget Impact: N/A

Staff Recommendation: *Information Only*

Committee Questions:

<p>COMMITTEE RECOMMENDATION:</p> <p>Motion:</p> <p>Individual Action:</p> <p>Information:</p> <p>Required Time:</p>
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Minutes
Strategic & Facilities Planning Committee Meeting
Thursday, November 30, 2023

TO: Board Strategic & Facilities Planning Committee

MEETING DATE: Tuesday, January 30, 2024

FROM: Tanya Howell, Assistant

BY: Melissa E. Wallace, Interim Chief Financial Officer

Background: The minutes of the Board Strategic & Facilities Planning Committee meeting held on Thursday, November 30, 2023, are attached for the Committee's approval (*Addendum A*).

Budget Impact: N/A

Staff Recommendation: Approval

Committee Questions:

COMMITTEE RECOMMENDATION:

Motion:

Individual Action:

Information:

Required Time:

District Construction Projects

TO: Board Strategic & Facilities Planning Committee

MEETING DATE: Tuesday, January 30, 2024

FROM: Melissa E. Wallace, Interim Chief Financial Officer

Background: Michael Mills, Vice President Facilities and Construction, will provide an update on various construction projects within the District (*Addendum B*).

Budget Impact: Varies

Staff Recommendation: *Information only*

Committee Questions:

COMMITTEE RECOMMENDATION:

Motion:

Individual Action:

Information:

Required Time:

**Board Strategic & Facilities Planning Committee Meeting Schedule
Calendar Year 2024 and January 2025**

TO: Board Strategic & Facilities Planning Committee
MEETING DATE: Tuesday, January 30, 2024
FROM: Tanya Howell, Assistant
BY: Melissa E. Wallace, Interim Chief Financial Officer

Background: Board Strategic & Facilities Planning Committee meetings for the 2023 calendar year were held at 3:00 p.m. on the last Tuesday of odd months. It is recommended that the schedule for the regular meetings for calendar year 2024 be held on the same schedule.

It is further recommended that meetings be held in the Linda Greer Conference Room at Palomar Health’s Administrative Offices, located at 2125 Citracado Parkway, Suite 300, Escondido, CA. Members of the Committee who are elected members of the Board of Directors shall attend at that location. Although elected members of the Board who are not members of the Committee and wish only to observe, non-Board member attendees and members of the public may attend in person or virtually, it is further recommended that a virtual option be provided for that subset of attendees.

As a procedural matter, the first meeting of the following calendar year has historically been held following the same schedule as the prior calendar year. Therefore, it is further recommended that the first meeting in calendar year 2025 be formally scheduled for ***Tuesday, January 28, 2025, at 3:00 p.m.***

Please see below for the dates on which the meetings would be held:

2024 & JANUARY 2025 BOARD STRATEGIC & FACILITIES PLANNING COMMITTEE MEETING SCHEDULE

Tuesday March 26, 2024	Tuesday May 28, 2024	Tuesday July 30, 2024
Tuesday September 24, 2024	Tuesday November 26, 2024	Tuesday January 28, 2025

Budget Impact: N/A

Staff Recommendation: Meeting schedule as per discussion at meeting and resulting Board Strategic & Facilities Planning Committee approval.

Committee Questions:

COMMITTEE RECOMMENDATION:

Motion:

Individual Action:

Information:

Required Time:

**Charter of the Strategic & Facilities Planning Committee
of the Palomar Health Board of Directors**

TO: Board Strategic & Facilities Planning Committee

MEETING DATE: Wednesday, January 24, 2024

FROM: Melissa E. Wallace, Interim Chief Financial Officer

Background: The Palomar Health Board of Directors approved the Charter for the Strategic & Facilities Planning Committee on October 10, 2022. The removal of the titles Chief Administrative Officer and Senior Director of Managed Care and Business Development from Section II.C. Non-Voting Membership is recommended. The document may be viewed in both redline and clean versions in Addendum C.

Budget Impact: N/A

Staff Recommendation: Adoption of the Charter of the Strategic & Facilities Planning Committee as amended, with a recommendation to the Board of Directors for formal ratification.

Committee Questions:

COMMITTEE RECOMMENDATION:

Motion:

Individual Action:

Information:

Required Time:

ADDENDUM A

Meeting Minutes

BOARD STRATEGIC & FACILITIES PLANNING COMMITTEE

CALENDAR YEAR 2023



P = Present V = Virtual E = Excused A = Absent G = Guest]

ATTENDANCE ROSTER						
MEMBERS	MEETING DATES:					
	1/31/23	3/28/23	5/30/23	7/25/23	9/26/23	11/30/23
DIRECTOR MIKE PACHECO – CHAIR	P	P	P	CANCELLED	P	P
DIRECTOR LAURA BARRY	P	P	P		V	P
DIRECTOR JEFF GRIFFITH, EMT-P	P	P	P		P	P
DIANE HANSEN, PRESIDENT & CEO	P	V	P		P	V
KANCHAN KOIRALA, MD, CoS, PMC ESCONDIDO	V	V	P		E	P
SAM FILICIOTTO, MD, CoS, PMC POWAY	V	V	V/P		V	E
<i>DIRECTOR LAURIE EDWARDS-TATE, MS – ALTERNATE</i>					V/G	
<i>ANDREW NGUYEN, MD – ALTERNATE CoS PMC ESCONDIDO</i>						
<i>MARK GOLDSWORTHY, MD – ALTERNATE CoS PMC POWAY</i>						
STAFF ATTENDEES						
HUGH KING, CHIEF FINANCIAL OFFICER	P	P	P		V	V
RYAN OLSEN, CHIEF OPERATIONS OFFICER	P	V	E		P	P
OMAR KHAWAJA, MD, CHIEF MEDICAL OFFICER	P	V	P		P	P
MEL RUSSELL, RN, CHIEF NURSE EXECUTIVE	P	V	V		E	V
JULIE PURSELL, CHIEF HUMAN RESOURCES OFFICER	V	E	E		E	E
KEVIN DEBRUIN, CHIEF LEGAL OFFICER	V	V	V		V	P
MIKE MILLS, VP FACILITIES & CONSTRUCTION	E	V	V		V	V
KRISTIN GASPAR, VP PHILANTHROPY	V	V	E		E	E
KIRK EFFINGER, FOUNDATION BOARD	E	E	E		E	E
TANYA HOWELL – COMMITTEE ASSISTANT	P	P	P	P	P	
CONNIE WONG, SENIOR DIRECTOR OF MANAGED CARE & BUSINESS DEVELOPMENT	V	E	V	V		
INVITED GUESTS	SEE TEXT OF MINUTES FOR NAMES OF INVITED GUESTS					

BOARD STRATEGIC & FACILITIES PLANNING COMMITTEE – MEETING MINUTES – THURSDAY, NOVEMBER 30, 2023			
AGENDA ITEM	CONCLUSION/ACTION	FOLLOW UP/RESPONSIBLE PARTY	FINAL?
DISCUSSION			
NOTICE OF MEETING			
<ul style="list-style-type: none"> The agenda (as Notice of Meeting) was posted on Wednesday, November 22, 2023, at Palomar Health’s Administrative Office, which is consistent with legal requirements The full agenda packet was also posted that date on the Palomar Health website; and notice of that posting was made via email to the Board and staff 			
CALL TO ORDER			
<ul style="list-style-type: none"> The meeting – held in the Linda Greer Conference Room, 2125 Citracado Parkway, Suite 300, Escondido, CA, and virtually – was called to order at 12:03 p.m. by Chair Mike Pacheco 			
ESTABLISHMENT OF QUORUM			
<ul style="list-style-type: none"> Quorum was established (<i>see roster</i>) 			
PUBLIC COMMENTS			
<ul style="list-style-type: none"> None filed 			
1. BOARD STRATEGIC & FACILITIES PLANNING COMMITTEE FOLLOW-UP			
<ul style="list-style-type: none"> Secretary Howell stated that a response to the follow-up was provided in the Form A, noting that all requests were for future items that would be reported on once action had been taken on those requests Chair Pacheco stated that he had spoken with Kristin Gaspar, VP of Philanthropy, about the upgrade of the front lawn at PMCE to turf, and she had indicated that the process would require much more than just replacing the lawn <ul style="list-style-type: none"> Electrical conduits would need to be moved, poles would require relocation and bathroom units were to be installed, for a total estimated cost of \$2.5M Chair Pacheco believed the Foundation was working on a funding source 			
2. MINUTES OF THE BOARD STRATEGIC & FACILITIES PLANNING COMMITTEE MEETING – TUESDAY, SEPTEMBER 26, 2023	MOTION: By Director Barry, seconded by Director Griffith and carried to approve the Minutes of the Board Strategic & Facilities Planning Committee Meeting, Tuesday, September 26, 2023 Vote taken by Roll Call: Director Barry – aye; Director Griffith – aye; Ms. Hansen – aye; Director Pacheco – aye; Dr. Koirala – aye; Absent: Dr. Filiciotto	Forwarded to the December 11, 2023, Board of Directors meeting as information	Y
<ul style="list-style-type: none"> No discussion 			

BOARD STRATEGIC & FACILITIES PLANNING COMMITTEE – MEETING MINUTES – THURSDAY, NOVEMBER 30, 2023

• AGENDA ITEM	CONCLUSION/ACTION	FOLLOW UP/RESPONSIBLE PARTY	FINAL?
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• DISCUSSION

3. CONSTRUCTION UPDATE	<i>Information Only</i>	<p>Forwarded to the December 11, 2023, Board of Directors meeting as information</p> <ul style="list-style-type: none"> Mr. Mills was going to review the costs/ability to make the rooms on the 10th Floor permanently airborne isolation capable 	N
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- Utilizing the presentation included in the agenda packet, Mike Mills, VP of Facilities & Construction, presented an informational update on the status of construction projects throughout the district, touching on the highlights, and noting that the team had changed the format slightly
- POWAY COMPLETED PROJECTS (PAGES 17-19)
 - Mr. Mills commented that this would be the last time the “completed projects” slides would be presented
 - There were a few minor punch-list items remaining on the Main Lobby Expansion, which had become a nice space for patients and employees
 - The illuminated entry signs at PMCP provided a great branding opportunity for the district
- POWAY PROJECTS IN PROGRESS (PAGES 20-35)
 - IR/Cath lab had an anticipated completion date of June 2024
 - The replacement of the nuclear medicine imaging equipment didn’t have a completion date as the space wasn’t yet available, and the team was still reviewing equipment options
 - The replacement of the kitchen dishwashing machine had an anticipated completion date of February 2024
 - The OR HVAC equipment replacement had been impacted by supply chain issues, with air handlers taking up to 12 months to obtain; however, there was still an anticipated completion date of May 2024
 - The Villas refresh was moving along, facilities had added new vinyl flooring, with new countertops at the nursing stations, and they had been juggling resources to match patient volume in order to be unobtrusive
 - The POP Imaging suite had a revised design based on discussions with the JV partner, the equipment had been identified, and the anticipated completion date was roughly in the summer of next year
 - The ED Multi-Station Treatment Room had an anticipated completion date of September 2024 and the addition of the 6 stations would be a good use of the space, which had previously been pharmacy storage
 - Chair Pacheco inquired about patient privacy within the unit, as the rooms appeared to be open, and he was concerned about discussions that might occur between the physician and medics during hand-off, which could make the patients uncomfortable
 - Mr. Mills assured Chair Pacheco that each bay could be sealed off with curtains
 - Dr. Omar Khawaja, CMO, added that the expectation was that these rooms would be for urgent care cases, similar to those treated at POD D at PMCE, but the team could review the addition of some sort of temporary wall, and from a HIPAA standpoint, he felt that the attempt to provide privacy still adhered to their guidelines

BOARD STRATEGIC & FACILITIES PLANNING COMMITTEE – MEETING MINUTES – THURSDAY, NOVEMBER 30, 2023

• AGENDA ITEM	CONCLUSION/ACTION	FOLLOW UP/RESPONSIBLE PARTY	FINAL?
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• DISCUSSION

- ♦ To Chair Pacheco’s point related to patients being uncomfortable, Dr. Khawaja stated that even having an opaque wall of some kind might work, and he could meet offline with Mr. Mills to discuss the options for a wall, the costs and the timeline and put that up against the patient experience discussion
 - Dr. Khawaja also noted that the ED had been getting busier, and the addition of walls could push the project out another 6 months, if not longer
 - ♦ Chair Pacheco then suggested that perhaps one of the rooms could be repurposed as an interview location (e.g., utilize Bay 5 as the interview location, then move patients to Bays 1-4)
 - Mel Russell, CNE, added that when the spaces were reviewed, State regulations as well as HIPAA were taken into account, and privacy glass was added to the nurses’ workstation for additional privacy when the provider was discussing cases with the nurses
 - ♦ The spaces around each bed also coordinated with a square footage for each area by regulation; and the curtains were actually a noise-reduction type, as were the ceiling tiles
 - Chair Pacheco clarified that he wasn’t even really talking about HIPAA, rather he meant the conversation taking place between medics and the potential for other patients to listen in concerned him
 - ♦ Mr. Russell reiterated that the area was intended only for urgent care, and medics would not be bringing any patients into that area, they would instead follow the normal process for triage at the ED before any patients were sent to that area
- The conversion of the Birthing Center to an ICU was in the design phase, with an anticipated completion date of December 2025
- The Data Center had an anticipated completion date of January 2024, so that it would be completed prior to the cutovers for the UPS and could provide battery backup
- The Nurse Call Replacement had an anticipated completion date of January 2024
- The Chiller Replacement had an anticipated completion date by the of this year
- Phase I of the ED Lobby Expansion was anticipated to be completed by the end of December, with Phases II & III scheduled to be completed by May 2024
- The POP Elevator Expansion had an anticipated completion date of March 2024, and the photo showed the architectural parapet added at the top
- The UPD Building had an anticipated completion date of March 2024
 - A series of 9 main supply cutovers of 20 to 30 minutes each had been scheduled for January 2024
- The drawings for the Cafeteria Refresh were on their third resubmission to HCAI, and there was a fourth to be submitted in February 2024, and he hoped that would be the final step so the construction could actually begin on that project
- ESCONDIDO PROJECTS IN PROGRESS (PAGES 36-42)
 - The renovations requested by the JV partner for the ASC on the first floor of PHOC III were scheduled for completion in January 2024, and they would move in when those renovations had been completed
 - Licensing was underway for the Imaging Equipment Replacement for ED 2, and they were waiting to see how the equipment panned out before moving on to ED 1

BOARD STRATEGIC & FACILITIES PLANNING COMMITTEE – MEETING MINUTES – THURSDAY, NOVEMBER 30, 2023

• AGENDA ITEM	CONCLUSION/ACTION	FOLLOW UP/RESPONSIBLE PARTY	FINAL?
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• DISCUSSION

- The drawings for turning the NICU back to LDRP had been approved by HCAI, and the bid process was underway
- The Buildout of the 9th Floor at PMCE had an anticipated completion date of August 2024, and the project was going well, with the design team and contractor working well together
- The Buildout of the 10th Floor at PMCE had an anticipated completion date of December 2025
 - The team had shortlisted potential general contracts and drafted an RFP, but drawings were still needed in order to go out to bid
- LINAC #2 had an anticipated completion date of next month, there had been no issues, with everything having gone as planned
- In response to an inquiry by Director Barry about the status of the Behavioral Health Institute, Mr. Mills indicated that all of their drawings and analysis had been completed, and the team had done a test board
 - Hugh King, CFO, added that he had been in a meeting earlier today in which the team had finalized the general approach related to getting utilities to the building; he anticipated having the land lease and parking facility lease finalized by the end of this year; and he still anticipate holding a groundbreaking in the second quarter of 2024
- In response to an inquiry from Dr. Koirala related to the costs of making all the rooms on the 10th Floor permanently airborne-isolation capable, which many of the newer ICUs were doing, and whether those costs would be justifiable, Mr. Russell stated that the hospital’s power and water facility was across the road, and that setup was not capable of providing the water oomph to get up beyond the 10 floors, which meant there wasn’t a capability to add more than normal isolation rooms
 - He added that it would be very expensive to get a full hospital floor allocated for isolation; however, there would be some normal isolation rooms, and there was an additional ability to again utilize temporary isolation vacuums, and some/all of the rooms might include covered holes that could be uncovered in the event that isolation needed to be added
 - Mr. Mills added that it would take a full review of all of the systems, and he could obtain the drawings; however, his gut feeling was that it would be a significant cost

ADJOURNMENT TO CLOSED SESSION The meeting was adjourned to closed session by Chair Pacheco at 12:31 p.m.

ADJOURNMENT TO OPEN SESSION The meeting was adjourned to open session by Chair Pacheco at 1:26 p.m.

CALL TO ORDER The open session was called to order by Chair Pacheco at 1:27 p.m.

ACTION RESULTING FROM CLOSED SESSION DISCUSSION – IF ANY

- There was no action resulting from the closed session discussion

BOARD STRATEGIC & FACILITIES PLANNING COMMITTEE – MEETING MINUTES – THURSDAY, NOVEMBER 30, 2023

• AGENDA ITEM	CONCLUSION/ACTION	FOLLOW UP/RESPONSIBLE PARTY	FINAL?
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• DISCUSSION

FINAL ADJOURNMENT	The meeting was adjourned by Chair Pacheco at 1:28 p.m.
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SIGNATURES:	COMMITTEE CHAIR	_____
		MIKE PACHECO

	COMMITTEE ASSISTANT	_____
		TANYA HOWELL

ADDENDUM B

Strategic & Facilities Planning Committee

Diane Hansen, Chief Executive Officer |

Michael Mills, VP Facilities/Construction Management |



Poway – Completed Projects



Poway – Completed Projects

- Main Lobby Expansion



Poway – Completed Projects

- PMCP – Illuminated Entry Signs



Poway – Completed Projects

- Nurse Call Replacement



Poway – Projects in Progress



Poway – Projects in Progress

- **PMCP – IR/Cath Lab Equipment Replacement**
 - **Completion 6/2024**



Poway – Projects in Progress

- **PMCP – Nuclear Medicine Imaging Equipment Replacement**
 - Projected Start Date 2/2024



Poway – Projects in Progress

- **PMCP – Kitchen Dishwashing Machine Replacement**
 - **Completion 12/2024**



Poway – Projects in Progress

- PMCP – OR HVAC Equipment Replacement
 - Completion 5/2024



Poway – Projects in Progress

- The Villas – Hallways, Nurse Stations, Dayrooms Refresh



Poway – Projects in Progress

- POP Imaging Suite; Design Revised Per Joint Venture Partner
 - Targeted Completion Date – 2/2025



Poway – Projects in Progress

- **ED Multi-Station Treatment Room**
 - Start Construction 3/2024
 - Completion 9/2024



Poway – Projects in Progress

- **5th Floor – Convert Birthing Center to ICU**
 - Submit to HCAi 6/2024
 - Completion 3/2026



Poway – Projects in Progress

- Data Center UPS — Completion 2/2024



Poway – Projects in Progress

- Main Entry Refresh
 - RFP Released 2/2024



Poway – Projects in Progress

- **ED Lobby Expansion**
 - Completion Phase I – Complete 1/2024
 - Completion Phase II & III – 5/2024



Poway – Projects in Progress

- POP Elevator Expansion — Completion 3/2024



Poway – Projects in Progress

- **UPS Building — Completion 5/2024**
 - Support New Imaging Equipment
 - Main Supply Cut Over 4/2024



Poway – Projects in Progress

- Cafeteria Refresh
 - Drawing Resubmission to HCAI on 3/2024



Escondido – Completed Projects



Escondido – Completed Projects

- **Palomar Health Outpatient Center III**
 - **Joint Venture Partner Occupying Space**
 - **Scope Wash Station Completed**



Escondido – Projects in Progress



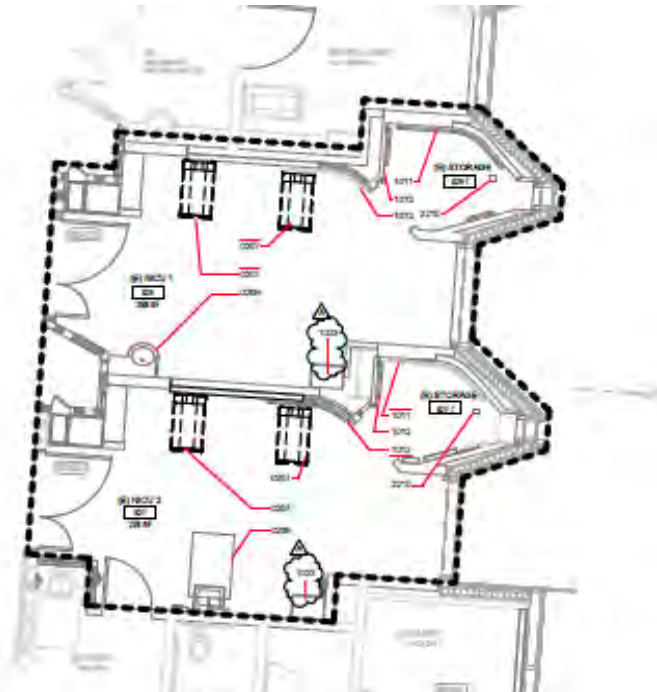
Escondido – Projects in Progress

- Imaging Equipment Replacement – ED 1 & ED 2
 - ED 2 – Licensed and In Use
 - ED1 – In Progress, Complete 5/2024



Escondido – Projects in Progress

- **PMCE – NICU Back to LDRP**
 - Plans Approved by HCAi, Contractor Award in 3/2024



Escondido – Projects in Progress

- **PMCE 9th Floor Build Out — 24 Med Surge Tele**
 - **Completion 8/2024**



Escondido – Projects in Progress

- **PMCE 10th Floor Build Out—Completion 9/2025**
 - Short Listed Four General Contractors
 - Drafting RFP
 - HCAi Plan Review, 1st Round Comments due 3/2024



Escondido – Projects in Progress

- LINAC #2 - Commissioning & Licensing Underway



Escondido – Projects in Progress

- Chiller Upgrade – Delivery 7/2024



Questions?

ADDENDUM C

CHARTER
of the
STRATEGIC and FACILITIES PLANNING
COMMITTEE
of the
PALOMAR HEALTH BOARD OF DIRECTORS

- I. **Purpose.** The Strategic and Facilities Planning Committee (“Committee”) of the Palomar Health Board of Directors (“Board”) aims to review, assess and establish that the mission and vision of the Board are implemented in an effective and meaningful manner through the establishment and implementation of plans and programs that enhance the well-being of the citizens of Palomar Health healthcare district (“District”). In addition, the Committee aims to provide oversight for the development, expansion, modernization and replacement of Palomar Health facilities and grounds in order to promote the physical life of the assets belonging to the District; and to ensure the safety and well-being of those working in and being served in the facilities and on the grounds.
- II. **Membership.**
 - A. Voting Membership. The voting members (“Voting Members”) of the Committee may consist of those individuals appointed as Voting Members of the Committee by the Chair of the Board (“Board Chair”) in accordance with the Bylaws of Palomar Health (“Bylaws”) and other applicable policies of the Board.
 - B. Alternate(s). Any alternate voting members (“Alternates”) of the Committee may consist of those individuals appointed as Alternates of the Committee by the Board Chair in accordance with the Bylaws and other applicable policies of the Board. Alternates enjoy voting rights only in the absence of a Voting Member. Unless Alternates enjoy voting rights, they may attend the meetings of the Committee only as an observer.
 - C. Non-Voting Membership. The non-voting members (“Non-Voting Members”) may consist of the following individuals:
 - Chief Financial Officer of Palomar Health
 - Chief Operations Officer of Palomar Health
 - Chief Medical Officer of Palomar Health

- Chief Nurse Executive of Palomar Health
- ~~Chief Administrative Officer of Palomar Health~~
- Chief Legal Officer of Palomar Health
- Chief Human Resources Officer of Palomar Health
- Vice President of Philanthropy of Palomar Health
- ~~Senior Director of Managed Care and Business Development of Palomar Health~~
- One (1) board member of the Palomar Health Foundation, recommended by the Foundation and approved and appointed by the Committee Chairperson

III. **Authority.** The Committee has no expressed or implied power or authority except to make recommendations to the Board related to the Committee’s purpose and duties as described in this Charter.

IV. **Duties.** The duties of the Committee may include:

- A. Review and make recommendations to the Board regarding the District’s short and long range strategic plans, master and facility plans, physician development plans and strategic collaborative relationships.
- B. Review the development of new programs and system initiatives to ensure their direction is in accordance with the mission and vision of the organization and support the strategic plans of the District.
- C. Monitor completion of annual goals in order to ensure their effective completion on behalf of Palomar Health.
- D. Recommend educational programs and enhance Board members’ understanding of trends in the local, state and national healthcare arena and issues affecting Palomar Health.
- E. Review annually those policies within the Committee’s purview and report the results of such review to the Board. Such reports shall include recommendations regarding the modification of existing, or creation of new policies.
- F. Approve the annual Facilities Development Plan and regularly review updates on implementation of plan.
- G. Receive a biannual Environment of Care report.

- H. Advise the Finance Committee of the Board with respect to the need of adequate projects funding.
 - I. Ensure that the District is in compliance with governmental agency and accreditation requirements with respect to earthquake and disaster preparedness, fire and safety codes, environmental standards and physical security needs.
 - J. Provide oversight regarding the maintenance of facilities and grounds and implementation of improvement projects.
 - K. Ensure that a long-term facility plan is developed and updated regularly.
 - L. Perform such other duties as may be assigned by the Board.
- V. **Committee Chairperson, Liaison, and Assistant.**
- A. The Chairperson of the Committee (“Committee Chairperson”) may be the individual appointed as Committee Chairperson by the Board Chair in accordance with the Bylaws and other applicable policies of the Board.
 - B. The Chief Financial Officer may serve as Palomar Health Administration’s liaison (“Administrative Liaison”) to the Committee.
 - C. The Executive Assistant to the Chief Financial Officer may serve as the assistant to the Committee (“Committee Assistant”).
- VI. **Meetings.** The Committee will meet at least quarterly and more often as needed. A majority of the Voting Members will constitute a quorum. The Committee Assistant will record the meeting minutes and forward a copy to the Board Secretary upon approval of the meeting minutes by the Committee. The Committee Chairperson may coordinate with the Administrative Liaison to invite any officer, staff member, expert or other advisor who is not a member of the Committee to attend a meeting of the Committee to discuss topics germane to the purpose and duties of the Committee.
- VII. **Committee Agendas.**
- A. The Committee Chairperson holds the primary responsibility for creating Committee Meeting Agendas. The Committee Chairperson will routinely work with the Administrative Liaison and the Committee Assistant in creating agendas. The Committee Chairperson will carefully consider all input regarding agenda items from the Administrative Liaison. The authority for approval of final agendas for Committee Meetings will reside with the Committee Chairperson. Any

disagreement, dispute, or confusion over specific agenda items and/or their appropriateness on the agenda between the Committee Chairperson and the Administrative Liaison that cannot be resolved will be referred to the Board Chair for resolution. The Board Chair, if indicated, may consult with Board or Corporate Counsel, the CEO, and/or other members of the Administration to achieve resolution. If the Board Chair feels the issue cannot be satisfactorily resolved, the Board Chair will take the issue to the Board.

- B. Members may request to place items on a Committee Meeting Agenda. The Committee Chairperson will consider each item so requested and determine whether or not it is an appropriate Committee Agenda item. The Committee Chairperson will make every effort to accommodate all reasonable individual Member requests including refining the requested agenda item as indicated. The Committee Chairperson may decline to put the item on a Committee Agenda based upon his or her judgment. Any disagreement, dispute or confusion over specific agenda items and/or their appropriateness on the agenda between the Committee Chairperson and Member that cannot be resolved will be referred to the Board Chair for resolution. The Board Chair may consult with the Board or Corporate Counsel, the CEO and/or other members of the Administration to achieve resolution. If the Board Chair determines the issue cannot be satisfactorily resolved, the Board Chair will take the issue to the Board.

- VIII. **Review and Revision.** The Committee may review this Charter annually. Any revisions proposed by the Committee to this Charter must be approved by the Board in accordance with the Bylaws.

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of the
STRATEGIC and FACILITIES PLANNING
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