

**Posted**  
**Tuesday**  
**April 23, 2024**

**FINANCE COMMITTEE MEETING**

**Agenda**



**WEDNESDAY, MAY 1, 2024**  
**1:00 P.M.**

**PLEASE SEE PAGE 2 FOR MEETING LOCATION**

*PLEASE TURN OFF CELL PHONES OR SET THEM TO SILENT MODE  
UPON ENTERING THE MEETING ROOM*

	<u>Time</u>	<u>Form A</u> <u>Page</u>	<u>Target</u>
<b>CALL TO ORDER</b> .....			<b>1:00</b>
❖ Public Comments <sup>1</sup> .....	30		1:30
❖ Information Item(s) – <b>NONE</b> .....			1:30
1. Board Finance Committee Follow-ups.....	3	4	1:33
2. Approval: Minutes – Finance Committee – Wednesday, January 24, 2024 ( <i>To be distributed under separate cover</i> ) .....	2	5	1:35
3. Approval: Minutes – Special Finance Committee – Friday, March 22, 2024 ( <i>ADD A – Pp9-11</i> ) .....	2	6	1:37
4. Approval: Executed Budgeted Routine Physician Agreements ( <i>ADD B – Pp12-22</i> ) .....	3	7	1:40
5. Approval: March 2024 & YTD FY2024 Financial Report ( <i>To be distributed under separate cover</i> ) .....	20	8	2:00
<b>ADJOURNMENT</b> .....			<b>2:00</b>

**NOTE: The meeting—without public comments—is scheduled to last 30 minutes, starting at 1:00 P.M., with adjournment at 1:30 P.M.**

<b>Board Finance Committee – Voting Members</b>		
Laura Barry – Chair	Mike Pacheco – Director	Jeff Griffith, EMT-P – Director
Diane Hansen, President & CEO	Kanchan Koirala, MD, CoS Palomar Medical Center Escondido	Sam Filiciotto, MD, CoS Palomar Medical Center Poway
<b>Board Finance Committee – Alternate Voting Members</b>		
Laurie Edwards-Tate, MS Board Alternate	Andrew Nguyen, MD – CoS-Elect CoS Alternate – Palomar Medical Center Escondido	Mark Goldsworthy, MD – CoS-Elect CoS Alternate – Palomar Medical Center Poway
<b>Board Finance Committee – Non-Voting Members</b>		
Andrew Tokar, CFO	Ryan Olsen, COO	Omar Khawaja, MD, CMO
Mel Russell, RN, CNE		Melissa Wallace, Vice President of Finance

**NOTE: If you have a disability, please notify us 72 hours prior to the event so that we may provide reasonable accommodations**

<sup>1</sup> See page 3



## Board Finance Committee Location Options

- **The Linda Greer Conference Room, 2125 Citracado Parkway, Suite 300, Escondido, CA 92029**
  - Committee members who are elected members of the Board of Directors will attend at this location, unless otherwise noticed below
  - Elected members of the Board of Directors who are not members of the Committee and wish only to observe, non-Board member attendees, and members of the public may also attend at this location
- **Join on your computer, mobile app or room device: [Click here to join the meeting](#) | Meeting ID: 216 693 176 715 Passcode: Ajqvw7 | OR**
- **Dial in using your phone (*audio only*): 929.352.2216 | Phone Conference ID: 64816556#**
  - Elected members of the Board of Directors who are not members of the Committee and wish only to observe, non-Board member attendees, and members of the public may attend the meeting virtually utilizing one of the above options

DocID: 21790  
 Revision: 9  
 Status: Official

**Source:**  
 Administrative  
 Board of Directors

**Applies to Facilities:**  
 All Palomar Health Facilities

**Applies to Departments:**  
 Board of Directors

**Policy: Public Comments and Attendance at Public Board Meetings**

**I. PURPOSE:**

A. It is the intention of the Palomar Health Board of Directors to hear public comment about any topic that is under its jurisdiction. This policy is intended to provide guidelines in the interest of conducting orderly, open public meetings while ensuring that the public is afforded ample opportunity to attend and to address the board at any meetings of the whole board or board committees.

**II. DEFINITIONS:**

A. None defined.

**III. TEXT / STANDARDS OF PRACTICE:**

- A. There will be one-time period allotted for public comment at the start of the public meeting. Should the chair determine that further public comment is required during a public meeting, the chair can call for such additional public comment immediately prior to the adjournment of the public meeting. Members of the public who wish to address the Board are asked to complete a [Request for Public Comment form](#) and submit to the Board Assistant prior to or during the meeting. The information requested shall be limited to name, address, phone number and subject, however, the requesting public member shall submit the requested information voluntarily. It will not be a condition of speaking.
- B. Should Board action be requested, it is encouraged that the public requestor include the request on the *Request for Public Comment* as well. Any member of the public who is speaking is encouraged to submit written copies of the presentation. C. The subject matter of any speaker must be germane to Palomar Health's jurisdiction.
- D. Based solely on the number of speaking requests, the Board will set the time allowed for each speaker prior to the public sections of the meeting, but usually will not exceed 3 minutes per speaker, with a cumulative total of thirty minutes.
- E. Questions or comments will be entertained during the "Public Comments" section on the agenda. All public comments will be limited to the designated times, including at all board meetings, committee meetings and board workshops.
- F. All voting and non-voting members of a Board committee will be seated at the table. Name placards will be created as placeholders for those seats for Board members, committee members, staff, and scribes. Any other attendees, staff or public, are welcome to sit at seats that do not have name placards, as well as on any other chairs in the room. For Palomar Health Board meetings, members of the public will sit in a seating area designated for the public.
- G. In the event of a disturbance that is sufficient to impede the proceedings, all persons may be excluded with the exception of newspaper personnel who were not involved in the disturbance in question.
- H. The public shall be afforded those rights listed below (Government Code Section 54953 and 54954).
  - 1. To receive appropriate notice of meetings;
  - 2. To attend with no pre-conditions to attendance;
  - 3. To testify within reasonable limits prior to ordering consideration of the subject in question;
  - 4. To know the result of any ballots cast;
  - 5. To broadcast or record proceedings (conditional on lack of disruption to meeting);
  - 6. To review recordings of meetings within thirty days of recording; minutes to be Board approved before release;
  - 7. To publicly criticize Palomar Health or the Board; and
  - 8. To review without delay agendas of all public meetings and any other writings distributed at the meeting. I. This policy will be reviewed and updated as required or at least every three years.

**IV. ADDENDUM:**

Original Document Date: 2/94  
 Reviewed: 8/95; 1/99; 9/05  
 Revision Number: 1 Dated: 9/20/05

**Source Administrator** Hernandez, Lisa

**Document Owner** DeBruin, Kevin  
**Collaborators:** Carla Albright, Deanna Peterson, Deborah Hollick, Douglas Moir, Jami Piearson, Jeffrey Griffith, Julie H Avila, Kelly Wells, Laurie Edwards-Tate, Megan Strole, Nancy Calabria, Nanette Irwin, Richard Engel, Sally Valle, Tanya L Howell, Thomas Kumura  
**Reviewers**  
**Approvals**  
**- Committees:** ( 10/12/2022 ) Policies & Procedures  
**- Signers:** Kevin DeBruin  
**Original Effective Date** Kevin DeBruin, Chief Legal Officer ( 10/25/2022 09:21AM PST )  
**Revised Reviewed** [09/20/2005 Rev. 1], [03/13/2009 Rev. 2], [04/14/2012 Rev. 3], [05/01/2014 Rev. 4], [02/03/2017 Rev. 5], [04/22/2019 Rev. 6], [07/10/2019 Rev. 7], [12/02/2021 Rev. 8], [10/25/2022 Rev. 9]  
**Next Review Date** 10/24/2025  
**Attachments:**

**(REFERENCED BY** [Public Comment Form](#)

Paper copies of this document may not be current and should not be relied on for official purposes. The current version is in Lucidoc at

## Board Finance Committee Follow-Ups

**TO:** Board Finance Committee

**MEETING DATE:** Wednesday, May 1, 2024

**FROM:** Melissa E. Wallace, Interim Chief Financial Officer

**Background:** At the Board's request, the Committee Assistant maintains a list of those items on which follow-up information has been requested. Items will remain on the list until each matter has been finalized (*see below*):

### Wednesday, July 26, 2023

- Following a discussion about Case Mix Index (CMI) at other hospitals in comparison to PMCE and PMCP
  - Mr. King indicated that he would have the Finance team review CMI for similar hospitals to see if there was a means of incorporating that information into future financial presentations
    - **At the October 23<sup>rd</sup> meeting, Mr. King reported that the team was still researching for an appropriately comparable hospital**
  - Dr. Khawaja was going to discuss options for CMI comparisons with Dr. Jalil
    - **At the January 24<sup>th</sup> meeting, Dr. Khawaja reported that he had discussed the comparison with Dr. Jalil; however, there were issues with comparing trauma vs. non-trauma sites, and a response was still forthcoming**

### Wednesday, January 24, 2024

- Dr. Koirala was going to confirm his continued ability to attend with the new start time
  - **Dr. Koirala has accepted the invitations for all meetings as scheduled as proof of availability**
- The Payor Mix graphs were not included in the packet due to some system challenges; however, Mrs. Wallace stated that the information would be provided when the number was available
  - **The Payor Mix graphs for this quarter will be included in the financial report**

**Budget Impact:** N/A

**Staff Recommendation:** *Information Only*

**Committee Questions:**

**COMMITTEE RECOMMENDATION:**

**Motion:**

**Individual Action:**

**Information:**

**Minutes**  
**Board Finance Committee**  
**Wednesday, January 24, 2024**

**TO:** Board Finance Committee

**MEETING DATE:** Wednesday, May 1, 2024

**FROM:** Tanya Howell, Assistant

**BY:** Melissa E. Wallace, Interim Chief Financial Officer

**Background:** The minutes of the Board Finance Committee meeting held on Wednesday, January 24, 2024, were not yet finalized at the time the packet was distributed. They will be submitted under separate cover as "Supplemental Information".

**Budget Impact:** N/A

**Staff Recommendation:** Recommendation will be made at the meeting.

**Committee Questions:**

**COMMITTEE RECOMMENDATION:**

**Motion:**

**Individual Action:**

**Information:**

**Required Time:**

**Minutes**  
**Special Board Finance Committee**  
**Friday, March 22, 2024**

**TO:** Board Finance Committee

**MEETING DATE:** Wednesday, May 1, 2024

**FROM:** Tanya Howell, Assistant

**BY:** Melissa E. Wallace, Interim Chief Financial Officer

**Background:** The minutes of the Special Board Finance Committee meeting held on Friday, March 22, 2024, are attached as Addendum B.

**Budget Impact:** N/A

**Staff Recommendation:** Approval

**Committee Questions:**

**COMMITTEE RECOMMENDATION:**

**Motion:**

**Individual Action:**

**Information:**

**Required Time:**

## EXECUTED, BUDGETED, ROUTINE PHYSICIAN AGREEMENTS

**TO:** Board Finance Committee

**MEETING DATE:** Wednesday, May 1, 2024

**FROM:** Melissa E. Wallace, Interim Chief Financial Officer

**Background:** The following Executed, Budgeted, Routine Physician Agreement became effective as noted below:

PHYSICIAN/GROUP	TYPE OF AGREEMENT
<b>December 2023 &amp; April 2024</b>	
<ul style="list-style-type: none"> <li>• Brom, Inc., w/respect to Nicholle Bromley, MD</li> </ul>	<ul style="list-style-type: none"> <li>• Administrative Services Agreement – Hospital Bylaws Committee</li> <li>• Effective Date Addendum</li> </ul>
<b>January 2024</b>	
<ul style="list-style-type: none"> <li>• Brom, Inc., w/respect to Nicholle Bromley, MD</li> </ul>	<ul style="list-style-type: none"> <li>• Department Chair Agreement – Department of Emergency Medicine – PMC Poway</li> </ul>
<ul style="list-style-type: none"> <li>• Jerry Kolins, MD</li> </ul>	<ul style="list-style-type: none"> <li>• Department Chair Agreement – Department of Pathology – PMC Poway</li> </ul>
<ul style="list-style-type: none"> <li>• North County Urology Associates w/respect to Julian Anthony, MD</li> </ul>	<ul style="list-style-type: none"> <li>• Department Chair Agreement – Department of Surgery – PMC Poway</li> </ul>
<ul style="list-style-type: none"> <li>• Rady Children’s Hospital-San Diego Chadwick Center for Children and Families</li> </ul>	<ul style="list-style-type: none"> <li>• Pediatric Sexual Abuse Response Team Coverage Agreement – Amendment No. 3</li> </ul>

The standard Form A’s and Abstract Tables for each are included as Addendum C.

**Staff Recommendation:** Approval

**COMMITTEE RECOMMENDATION:**

**Motion:**

**Individual Action:**

**Information:**

**Required Time:**

## March 2024 and YTD FY2024 Financial Report

**TO:** Board Finance Committee

**MEETING DATE:** Wednesday, May 1, 2024

**FROM:** Melissa E. Wallace, Interim Chief Financial Officer

**Background:** The Board Financial Report (unaudited) for March 2024 and YTD FY2024 was still in process at the time the packet was distributed and will be submitted under separate cover as "Supplemental Information".

**Budget Impact:** N/A

**Staff Recommendation:** Recommendation will be made at the meeting.

**Committee Questions:**

### COMMITTEE RECOMMENDATION:

**Motion:**

**Individual Action:**

**Information:**

**Required Time:**





# Meeting Minutes

## BOARD FINANCE COMMITTEE CALENDAR YEAR 2024



[P = Present      V = Virtual      E = Excused      A = Absent      G = Guest]

ATTENDANCE ROSTER						
MEMBERS	MEETING DATES:					
	1/24/24	3/22/24				
DIRECTOR LAURA BARRY – CHAIR	P	P				
DIRECTOR JEFF GRIFFITH, EMT-P	P	P				
DIRECTOR MIKE PACHECO	P	P				
DIANE HANSEN, PRESIDENT & CEO	P	P				
KANCHAN KOIRALA, MD, COS PMC ESCONDIDO	E	P				
SAM FILICIOTTO, MD , CoS, PMC POWAY	V	V/P*				
<i>DIRECTOR LAURIE EDWARDS-TATE, MS – ALTERNATE</i>						
<i>DIRECTOR LINDA GREER</i>	G					
<i>DIRECTOR TERRY CORRALES</i>	G					
<i>DIRECTOR JOHN CLARK</i>	V/G					
<i>ANDREW NGUYEN – ALTERNATE CoS PMC ESCONDIDO</i>						
<i>MARK GOLDSWORTHY, MD – ALTERNATE CoS PMC POWAY</i>						
<b>STAFF ATTENDEES</b>						
MELISSA WALLACE, INTERIM CHIEF FINANCIAL OFFICER	P	P				
OMAR KHAWAJA, MD, CHIEF MEDICAL OFFICER	V	P				
RYAN OLSEN, CHIEF OPERATIONS OFFICER	E	E				
MEL RUSSELL, RN, CHIEF NURSE EXECUTIVE	P	P				
TANYA HOWELL – COMMITTEE ASSISTANT	P	P				
<b>INVITED GUESTS</b>	<b>SEE TEXT OF MINUTES FOR NAMES OF INVITED GUESTS</b>					

**SPECIAL BOARD FINANCE COMMITTEE – MEETING MINUTES – FRIDAY, MARCH 22, 2024**

• AGENDA ITEM	CONCLUSION/ACTION	FOLLOW UP/RESPONSIBLE PARTY	FINAL ?
---------------	-------------------	-----------------------------	---------

**• DISCUSSION**

**NOTICE OF MEETING**

- The agenda (as Notice of Meeting) was posted on Thursday, March 21, 2024, at Palomar Health’s Administrative Offices, which is consistent with legal requirements
  - o The full agenda packet was also posted on the Palomar Health website, and notice of that posting was made via email to the Board and staff

**CALL TO ORDER**

- The meeting – held in the First Floor Conference Center at Palomar Medical Center Escondido, 2185 Citracado Parkway, Escondido, CA, and virtually – was called to order at 1:00 p.m. by Chair Laura Barry

**ESTABLISHMENT OF QUORUM**

- Quorum was established – see roster for details
  - o **\*Dr. Filiciotto began the meeting virtually, then joined in person prior to the closed session**

**PUBLIC COMMENTS**

- None filed

**1. ADJOURNMENT TO CLOSED SESSION**

- Chair Barry adjourned the meeting to closed session at 1:02 p.m.

**3. RE-ADJOURNMENT TO OPEN SESSION**

- Chair Barry re-adjourned the meeting to open session at 2:16 p.m.

**4. ACTION RESULTING FROM CLOSED SESSION DISCUSSION**

- There was no action resulting from the closed session discussion

**5. FINAL ADJOURNMENT**

- The meeting was adjourned at 2:17 p.m.

**SIGNATURES:**

**COMMITTEE CHAIR** \_\_\_\_\_  
 LAURA BARRY

**COMMITTEE ASSISTANT** \_\_\_\_\_  
 TANYA HOWELL





**ADMINISTRATIVE SERVICES AGREEMENT  
NICHOLLE BROMLEY, MD**

**TO:** Board Finance Committee

**MEETING DATE:** Wednesday, May 1, 2024

**FROM:** Omar Khawaja, MD, CMO

**Background:** This is an agreement between Palomar Health and Nicholle Bromley, M.D., for Administrative Services at Palomar Health. Hospital and physician have agreed that physician will serve on the Hospital's bylaws committee and conducting periodic review of the Bylaws, Rules and Regulations and forms promulgated by the Medical Staff; submit recommendations to the Medical Executive Committee for changes in these documents as necessary to reflect current practices of the Medical Staff; and receive and evaluate for recommendation to the Medical Executive Committee on matters brought forth in this committee.

Although the effective date of the agreement was December 1, 2023, to comply with applicable federal regulations, it was agreed through an Effective Date Addendum that the effective date of the addendum would be ninety (90) days from execution of the date of execution of the agreement, which occurred on April 18, 2024.

**Budget Impact:** Budgeted

**Staff Recommendation:**

**Committee Questions:**

**COMMITTEE RECOMMENDATION:**

**Motion:**

**Individual Action:**

**Information:**

**Required Time:**

**PALOMAR HEALTH – AGREEMENT ABSTRACT**

<b>Section Reference</b>	<b>Term/Condition</b>	<b>Term/Condition Criteria</b>
	<b>TITLE</b>	1) Administrative Services Agreement 2) Effective Date Addendum
	<b>AGREEMENT DATE</b>	1) December 1, 2023 2) April 17, 2024
	<b>PARTIES</b>	Palomar Health, a California healthcare district (“PH”) and Nicholle Bromley, M.D. (“Physician”)
	<b>PURPOSE</b>	Hospital desires to have qualified physicians provide bylaws committee services.
	<b>SCOPE OF SERVICES</b>	Physician will serve on the Hospital’s bylaws committee and conducting periodic review of the Bylaws, Rules and Regulations and forms promulgated by the Medical Staff; submit recommendations to the Medical Executive Committee for changes in these documents as necessary to reflect current practices of the Medical Staff; and receive and evaluate for recommendation to the Medical Executive Committee on matters brought forth in this committee.
	<b>PROCUREMENT METHOD</b>	<input type="checkbox"/> Request For Proposal <input checked="" type="checkbox"/> Discretionary
	<b>TERM</b>	1) December 1, 2023 – December 1, 2025 2) April 17, 2024 – December 1, 2025
	<b>RENEWAL</b>	None
	<b>TERMINATION</b>	Either party may terminate this Agreement without cause upon thirty (30) days’ prior written notice.
	<b>FAIR MARKET VALUATION</b>	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO – <b>DATE COMPLETED: JANUARY 10, 2024</b>
	<b>COMPENSATION METHODOLOGY</b>	<b>Fair Market Value</b>
	<b>BUDGETED</b>	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO – <b>IMPACT:</b>
	<b>EXCLUSIVITY</b>	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES – <b>EXPLAIN:</b>
	<b>JUSTIFICATION</b>	Hospital requires physician leadership and support of the Medical Staff Bylaws Committee
	<b>AGREEMENT NOTICED</b>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Methodology &amp; Response:</b>
	<b>ALTERNATIVES/IMPACT</b>	N/A
	<b>Duties</b>	<input checked="" type="checkbox"/> Provision for Staff Education <input checked="" type="checkbox"/> Provision for Medical Staff Education <input checked="" type="checkbox"/> Provision for participation in Quality Improvement <input checked="" type="checkbox"/> Provision for participation in budget process development
	<b>COMMENTS</b>	None.
	<b>APPROVALS REQUIRED</b>	X-VP X-CFO <input type="checkbox"/> CEO X-BOD-Committee – Finance; X-BOD

**Palomar Medical Center Poway  
Administrative Services Agreement  
Medical Staff Department Chair**

**TO:** Board Finance Committee

**MEETING DATE:** Wednesday, May 1, 2024

**FROM:** Omar Khawaja, MD, Chief Medical Officer

**Background:** Palomar Medical Center Poway Medical Staff Department Chairs are provided a stipend for services performed as required by the Medical Staff Bylaws. This agreement serves to document the relationship of the Medical Staff Department Chairs to Palomar Medical Center Poway and the duties to be performed as consideration for the stipend to assure compliance with federal regulations.

Presented is the Contract for the following Department Chair:

Chair, Department of Emergency Medicine – Nicholle Bromley, M.D.

**Budget Impact:** None.

**Staff Recommendation:** Approval

**Committee Questions:**

**COMMITTEE RECOMMENDATION:**

**Motion:**

**Individual Action:**

**Information:**

**Required Time:**

## PALOMAR HEALTH – AGREEMENT ABSTRACT

Section Reference	Term/Condition	Term/Condition Criteria
	<b>TITLE</b>	Department Chair Agreement
	<b>AGREEMENT DATE</b>	01/01/2024
	<b>PARTIES</b>	Nicholle Bromley, M.D. and Palomar Medical Center Poway
	<b>PURPOSE</b>	To provide administrative services on behalf of the Palomar Medical Center Poway Medical Staff in accordance with the Medical Staff Bylaws, Plans, and Policies.
	<b>SCOPE OF SERVICES</b>	As per duties defined in the Palomar Medical Center Poway Medical Staff Bylaws and Policies.
	<b>PROCUREMENT METHOD</b>	<input type="checkbox"/> Request For Proposal <input checked="" type="checkbox"/> Discretionary
	<b>TERM</b>	01/01/2024-12/31/2025
	<b>RENEWAL</b>	None
	<b>TERMINATION</b>	As described under Section 5 of the contract.
	<b>FAIR MARKET VALUATION</b>	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO – DATE COMPLETED: 12/08/2023
	<b>COMPENSATION METHODOLOGY</b>	Monthly
	<b>BUDGETED</b>	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO – IMPACT:
	<b>EXCLUSIVITY</b>	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES – EXPLAIN:
	<b>JUSTIFICATION</b>	Department Chair position elected by the Medical Staff in accordance with the Medical Staff Bylaws.
	<b>AGREEMENT NOTICED</b>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Methodology &amp; Response:</b> Elected by the Palomar Medical Center Poway Medical Staff.
	<b>ALTERNATIVES/IMPACT</b>	n/a
	<b>Duties</b>	<input type="checkbox"/> Provision for Staff Education <input type="checkbox"/> Provision for Medical Staff Education <input type="checkbox"/> Provision for participation in Quality Improvement <input type="checkbox"/> Provision for participation in budget process development <input checked="" type="checkbox"/> Defined in the Palomar Medical Center Poway Medical Staff Bylaws
	<b>COMMENTS</b>	
	<b>APPROVALS REQUIRED</b>	<input type="checkbox"/> VP <input type="checkbox"/> CFO <input type="checkbox"/> CEO <input type="checkbox"/> BOD Committee _____ <input type="checkbox"/> BOD



**Palomar Medical Center Poway  
Administrative Services Agreement  
Medical Staff Department Chair**

**TO:** Board Finance Committee

**MEETING DATE:** Wednesday, May 1, 2024

**FROM:** Omar Khawaja, MD, Chief Medical Officer

**Background:** Palomar Medical Center Poway Medical Staff Department Chairs are provided a stipend for services performed as required by the Medical Staff Bylaws. This agreement serves to document the relationship of the Medical Staff Department Chairs to Palomar Medical Center Poway and the duties to be performed as consideration for the stipend to assure compliance with federal regulations.

Presented is the Contract for the following Department Chair:

Chair, Department of Pathology – Jerry Kolins, M.D.

**Budget Impact:** None.

**Staff Recommendation:** Approval

**Committee Questions:**

**COMMITTEE RECOMMENDATION:**

**Motion:**

**Individual Action:**

**Information:**

**Required Time:**

## PALOMAR HEALTH – AGREEMENT ABSTRACT

Section Reference	Term/Condition	Term/Condition Criteria
	<b>TITLE</b>	Department Chair Agreement
	<b>AGREEMENT DATE</b>	01/01/2024
	<b>PARTIES</b>	Jerry Kolins, M.D. and Palomar Medical Center Poway
	<b>PURPOSE</b>	To provide administrative services on behalf of the Palomar Medical Center Poway Medical Staff in accordance with the Medical Staff Bylaws, Plans, and Policies.
	<b>SCOPE OF SERVICES</b>	As per duties defined in the Palomar Medical Center Poway Medical Staff Bylaws and Policies.
	<b>PROCUREMENT METHOD</b>	<input type="checkbox"/> Request For Proposal <input checked="" type="checkbox"/> Discretionary
	<b>TERM</b>	01/01/2024-12/31/2025
	<b>RENEWAL</b>	None
	<b>TERMINATION</b>	As described under Section 5 of the contract.
	<b>FAIR MARKET VALUATION</b>	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO – DATE COMPLETED: 12/08/2023
	<b>COMPENSATION METHODOLOGY</b>	Monthly
	<b>BUDGETED</b>	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO – IMPACT:
	<b>EXCLUSIVITY</b>	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES – EXPLAIN:
	<b>JUSTIFICATION</b>	Department Chair position elected by the Medical Staff in accordance with the Medical Staff Bylaws.
	<b>AGREEMENT NOTICED</b>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Methodology &amp; Response:</b> Elected by the Palomar Medical Center Poway Medical Staff.
	<b>ALTERNATIVES/IMPACT</b>	n/a
	<b>Duties</b>	<input type="checkbox"/> Provision for Staff Education <input type="checkbox"/> Provision for Medical Staff Education <input type="checkbox"/> Provision for participation in Quality Improvement <input type="checkbox"/> Provision for participation in budget process development <input checked="" type="checkbox"/> Defined in the Palomar Medical Center Poway Medical Staff Bylaws
	<b>COMMENTS</b>	
	<b>APPROVALS REQUIRED</b>	<input type="checkbox"/> VP <input type="checkbox"/> CFO <input type="checkbox"/> CEO <input type="checkbox"/> BOD Committee _____ <input type="checkbox"/> BOD

**Palomar Medical Center Poway  
Administrative Services Agreement  
Medical Staff Department Chair**

**TO:** Board Finance Committee

**MEETING DATE:** Wednesday, May 1, 2024

**FROM:** Omar Khawaja, MD, Chief Medical Officer

**Background:** Palomar Medical Center Poway Medical Staff Department Chairs are provided a stipend for services performed as required by the Medical Staff Bylaws. This agreement serves to document the relationship of the Medical Staff Department Chairs to Palomar Medical Center Poway and the duties to be performed as consideration for the stipend to assure compliance with federal regulations.

Presented is the Contract for the following Department Chair:

Chair, Department of Surgery – Julian Anthony, M.D.

**Budget Impact:** None.

**Staff Recommendation:** Approval

**Committee Questions:**

**COMMITTEE RECOMMENDATION:**

**Motion:**

**Individual Action:**

**Information:**

**Required Time:**

## PALOMAR HEALTH – AGREEMENT ABSTRACT

Section Reference	Term/Condition	Term/Condition Criteria
	<b>TITLE</b>	Department Chair Agreement
	<b>AGREEMENT DATE</b>	01/01/2024
	<b>PARTIES</b>	Julian Anthony, M.D. and Palomar Medical Center Poway
	<b>PURPOSE</b>	To provide administrative services on behalf of the Palomar Medical Center Poway Medical Staff in accordance with the Medical Staff Bylaws, Plans, and Policies.
	<b>SCOPE OF SERVICES</b>	As per duties defined in the Palomar Medical Center Poway Medical Staff Bylaws and Policies.
	<b>PROCUREMENT METHOD</b>	<input type="checkbox"/> Request For Proposal <input checked="" type="checkbox"/> Discretionary
	<b>TERM</b>	01/01/2024-12/31/2025
	<b>RENEWAL</b>	None
	<b>TERMINATION</b>	As described under Section 5 of the contract.
	<b>FAIR MARKET VALUATION</b>	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO – DATE COMPLETED: 12/08/2023
	<b>COMPENSATION METHODOLOGY</b>	Monthly
	<b>BUDGETED</b>	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO – IMPACT:
	<b>EXCLUSIVITY</b>	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES – EXPLAIN:
	<b>JUSTIFICATION</b>	Department Chair position elected by the Medical Staff in accordance with the Medical Staff Bylaws.
	<b>AGREEMENT NOTICED</b>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Methodology &amp; Response:</b> Elected by the Palomar Medical Center Poway Medical Staff.
	<b>ALTERNATIVES/IMPACT</b>	n/a
	<b>Duties</b>	<input type="checkbox"/> Provision for Staff Education <input type="checkbox"/> Provision for Medical Staff Education <input type="checkbox"/> Provision for participation in Quality Improvement <input type="checkbox"/> Provision for participation in budget process development <input checked="" type="checkbox"/> Defined in the Palomar Medical Center Poway Medical Staff Bylaws
	<b>COMMENTS</b>	
	<b>APPROVALS REQUIRED</b>	<input type="checkbox"/> VP <input type="checkbox"/> CFO <input type="checkbox"/> CEO <input type="checkbox"/> BOD Committee _____ <input type="checkbox"/> BOD

**Amendment No. 3 to Pediatric Sexual Abuse Response Team  
Coverage Agreement Between Palomar Health & Rady Children's  
Hospital-San Diego Chadwick Center for Children & Families**

**TO:** Board Finance Committee

**MEETING DATE:** Wednesday, May 1, 2024

**FROM:** Valerie Martinez RN, BSN, MHA, CIC, CPHQ, CPPS Senior Director  
Quality/Patient Safety/Infection Control/Respiratory Svcs, Forensic Health and Community  
Outreach

Michelle Shores, RN, MSN, MBA-HC, CEN, Director Forensic Health Services

**Background:** Palomar Health and Rady Children's Hospital Chadwick Center both operate nationally accredited Child Advocacy Centers (CAC). Linkage agreements that allow additional expert review and evaluation of complex child abuse cases as recommended by national accreditation standards. This agreement will allow Palomar Health Forensic Health Services to submit a request to the Rady Children's Chadwick Center Child Abuse pediatrician to perform a formal medical chart review for complex child forensic medical exams if requested by the current Palomar Health Forensic Health Services Medical Director, Dr. Nicole Ayson. The Child Abuse Pediatrician would submit an invoice for their time and report at a flat rate per chart as defined in the contract. This service has not frequently been used but is crucial to have available if needed.

This contract also allows for the Palomar Health Forensic Health Services specialty trained forensic nurses to provide night, weekend, and holiday coverage for the Chadwick center, with payment for those services made to Palomar Health.

This is Amendment No. 3 to the original agreement, extending the term of the agreement and editing the compensation.

**Budget Impact:** Budgeted

**Staff Recommendation:** Approval

**Committee Questions:**

**COMMITTEE RECOMMENDATION:**

**Motion:**

**Individual Action:**

**Information:**

**Required Time:**

## PALOMAR HEALTH – AGREEMENT ABSTRACT

Section Reference	Term/Condition	Term/Condition Criteria
	<b>TITLE</b>	Pediatric Sexual Abuse Response Team Coverage Agreement
	<b>AGREEMENT DATE</b>	1) 1.1.2021 – Original 2) 1.1.2022 – Amendment No. 1 3) 1.1.2023 – Amendment No. 2 4) <b>1.1.2024 – Amendment No. 3</b>
	<b>PARTIES</b>	Palomar Health & Rady Children’s Hospital-San Diego Chadwick Center for Children and Families
	<b>PURPOSE</b>	Palomar Health desires to utilize additional Child Abuse Pediatrician at South County Child Advocacy Center for complex chart review and pay provider for that time when determined by medical director. Additionally, the contract allows Palomar Health Forensic Health Services Nurses to provide afterhours weekend and holiday coverage at Rady.
	<b>SCOPE OF SERVICES</b>	Professional Services: Contractor shall provide Forensic Examinations chart review as necessary.
	<b>PROCUREMENT METHOD</b>	<input type="checkbox"/> <b>Request For Proposal</b> <input checked="" type="checkbox"/> <b>Discretionary</b>
	<b>TERM</b>	Amendment No. 3: Effective January 1, 2024, expires December 31, 2024.
	<b>RENEWAL</b>	None
	<b>TERMINATION</b>	This Agreement shall terminate on December 31, 2024, unless earlier terminated in accordance with the terms of this Agreement.
	<b>FAIR MARKET VALUATION</b>	<input checked="" type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b> – <b>DATE COMPLETED: 01/13/2021</b>
	<b>COMPENSATION METHODOLOGY</b>	Professional and administrative services will be paid by hospital on a monthly basis
	<b>BUDGETED</b>	<input checked="" type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b> – <b>IMPACT:</b>
	<b>EXCLUSIVITY</b>	<input type="checkbox"/> <b>NO</b> <input type="checkbox"/> <b>YES</b> – <b>EXPLAIN:</b>
	<b>JUSTIFICATION</b>	Linkage agreement and service agreement for chart review for complicated cases and use of forensic nurses for coverage at Rady. Amendment 3 extends term and amends the compensation rate that Palomar Health may invoice for services rendered under this agreement.
	<b>AGREEMENT NOTICED</b>	<input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b> <b>Methodology &amp; Response:</b>
	<b>ALTERNATIVES/IMPACT</b>	Best practice to have a second formal case review opinion on difficult cases.
	<b>Duties</b>	<input checked="" type="checkbox"/> <b>Provision for Staff Education</b> <input checked="" type="checkbox"/> <b>Provision for Medical Staff Education</b> <input checked="" type="checkbox"/> <b>Provision for participation in Quality Improvement</b> <input checked="" type="checkbox"/> <b>Provision for participation in budget process development</b>
	<b>COMMENTS</b>	This linkage agreement is required for national accreditation to have a second opinion on difficult cases.
	<b>APPROVALS REQUIRED</b>	<input type="checkbox"/> VP <input type="checkbox"/> CFO <input type="checkbox"/> CEO <input type="checkbox"/> BOD Committee _____ <input type="checkbox"/> BOD