

# FINANCE COMMITTEE

Meeting Agenda  
Friday, October 3, 2025  
10:30 a.m.

Please see page 2 for meeting location options

	The Board may take action on any of the items listed below, including items specifically labeled "Informational Only"	Time	Form A Page	Target
<b>Call To Order</b>				
I.	Establishment of Quorum	1		10:30
II.	Public Comments <sup>1</sup>	30		11:00
III.	Action Item(s) (ADD A)			
	a. Finance Committee Minutes, September 5, 2025 (Pp 6-9)	5		11:05
	b. August Guidehouse Update – Informational Only	15		11:20
	c. YTD FY2026 and August 2025 Financials	25		11:45
<b>Final Adjournment</b>				

## Board Finance Committee Members

Voting Members	Non-Voting Members
Linda Greer, RN, Chair	Andrew Tokar, Chief Financial Officer
Michael Pacheco, Director	Omar Khawaja, MD, Chief Medical Officer
Jeff Griffith, EMT-P, Director	Mel Russell, RN, Chief Nurse Executive/Chief Operating Officer
Diane Hansen, President & CEO	Melissa Wallace, Vice President, Finance
Kanchan Koirala, MD, Chief of Staff Palomar Medical Center Escondido	
Mark Goldsworthy, MD, Chief of Staff Palomar Medical Center Poway	
<b>Alternate Voting Members</b>	
Laurie Edwards-Tate, MS – 1 <sup>st</sup> Board Alternate	
Andrew Nguyen, MD, Chief of Staff-Elect, Escondido	
Paul Ritchie, MD, Chief of Staff-Elect, Poway	

Note: If you need special assistance to participate in the meeting,  
please call 760.740.6375, 48 hours prior to the meeting so that we may provide reasonable accommodations.

<sup>1</sup> 3 minutes allowed per speaker. For further details, see Request for Public Comment Process and Policy on page 3 of the agenda.

# Board Finance Committee

## Meeting Location Options

**Linda Greer Board Room**  
**2125 Citracado Parkway, Suite 300, Escondido, CA 92029**

- Elected Board Members of the Palomar Health Board of Directors will attend at this location, unless otherwise noticed below
- Non-Board member attendees, and members of the public may also attend at this location

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting?rtc=1>

**Meeting ID: 236 691 524 70**

**Pass Code: nK2qk2GB**

or

**Dial in using your phone at 929.352.2216; Access Code: 558 603 055#<sup>1</sup>**

- Non-Board member attendees, and members of the public may also attend the meeting virtually utilizing the above link

- **2198 Palomar Airport Road, Carlsbad, CA. 92008**

- An elected member of the Board of Directors will be attending the meeting virtually from these locations

<sup>1</sup> New to Microsoft Teams? Get the app now and be ready when your first meeting starts: [Download Teams](#)

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## Policy : Public Comments and Attendance at Public Board Meetings

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### I. PURPOSE:

A. It is the intention of the Palomar Health Board of Directors to hear public comment about any topic that is under its jurisdiction. This policy is intended to provide guidelines in the interest of conducting orderly, open public meetings while ensuring that the public is afforded ample opportunity to attend and to address the board at any meetings of the whole board or board committees.

### II. DEFINITIONS:

A. None defined.

### III. TEXT / STANDARDS OF PRACTICE:

- A. There will be one time period allotted for public comment at the start of the public meeting. Should the chair determine that further public comment is required during a public meeting, the chair can call for such additional public comment immediately prior to the adjournment of the public meeting. Members of the public who wish to address the Board are asked to complete a [Request for Public Comment form](#) and submit to the Board Assistant prior to or during the meeting. The information requested shall be limited to name, address, phone number and subject, however, the requesting public member shall submit the requested information voluntarily. It will not be a condition of speaking.
- B. Should Board action be requested, it is encouraged that the public requestor include the request on the *Request for Public Comment* as well. Any member of the public who is speaking is encouraged to submit written copies of the presentation.
- C. The subject matter of any speaker must be germane to Palomar Health's jurisdiction.
- D. Based solely on the number of speaking requests, the Board will set the time allowed for each speaker prior to the public sections of the meeting, but usually will not exceed 3 minutes per speaker, with a cumulative total of thirty minutes.
- E. Questions or comments will be entertained during the "Public Comments" section on the agenda. All public comments will be limited to the designated times, including at all board meetings, committee meetings and board workshops.
- F. All voting and non-voting members of a Board committee will be seated at the table. Name placards will be created as placeholders for those seats for Board members, committee members, staff, and scribes. Any other attendees, staff or public, are welcome to sit at seats that do not have name placards, as well as on any other chairs in the room. For Palomar Health Board meetings, members of the public will sit in a seating area designated for the public.
- G. In the event of a disturbance that is sufficient to impede the proceedings, all persons may be excluded with the exception of newspaper personnel who were not involved in the disturbance in question.
- H. The public shall be afforded those rights listed below (Government Code Section 54953 and 54954).
  - 1. To receive appropriate notice of meetings;
  - 2. To attend with no pre-conditions to attendance;
  - 3. To testify within reasonable limits prior to ordering consideration of the subject in question;
  - 4. To know the result of any ballots cast;
  - 5. To broadcast or record proceedings (conditional on lack of disruption to meeting);
  - 6. To review recordings of meetings within thirty days of recording; minutes to be Board approved before release,
  - 7. To publicly criticize Palomar Health or the Board; and
  - 8. To review without delay agendas of all public meetings and any other writings distributed at the meeting.
- I. This policy will be reviewed and updated as required or at least every three years.

# Board Finance Committee Meeting

Meeting will begin at 10:30 a.m.

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## Request for Public Comments

If you would like to make a public comment, submit your request by doing the following:

- **In Person:** Submit a Public Comment Form, or verbally submit a request, to the Board Clerk
- **Virtual:** Enter your name and “Public Comment” in the chat function

Those who submit a request will be called on during the Public Comments section and given 3 minutes to speak.

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### **Public Comments Process**

Pursuant to the Brown Act, the Board of Directors can only take action on items listed on the posted agenda. To ensure comments from the public can be made, there is a 30 minute public comments period at the beginning of the meeting. Each speaker who has requested to make a comment is granted three (3) minutes to speak. The public comment period is an opportunity to address the Board of Directors on agenda items or items of general interest within the subject matter jurisdiction of Palomar Health.

# ADDENDUM A

**Board Finance Committee Meeting Minutes – Friday, September 5, 2025**

**Agenda Item**

**Conclusion/Action**

**Discussion**

**Notice Of Meeting**

Notice of Meeting was posted at the Palomar Health Administrative Office at 2125 Citracado Parkway, Escondido, CA. 92029; also posted with agenda packet on the Palomar Health website on Wednesday, August 27, 2025. An amended agenda packet was posted on the Palomar Health website on Friday, September 5, 2025.

**Call To Order**

The meeting, which was held in the Linda Greer Board Room at 2125 Citracado Parkway, Suite 300, Escondido, CA. 92029, and virtually, was called to order at 10:37 a.m. by Director Michael Pacheco.

**I. Establishment of Quorum**

- Quorum comprised of: Director Linda Greer (virtual), Director Michael Pacheco, Director Jeff Griffith (virtual), Diane Hansen, Mark Goldsworthy, MD (virtual), and Kanchan Koirala, MD
- Excused Absences:

Motion by Hansen, second by Koirala to allow Chair Linda Greer to attend virtually based on emergency circumstances. Roll call vote utilized. Koirala – aye, Hansen – aye, Griffith – aye, Goldsworthy – aye, Pacheco – aye. Motion approved.

Director Pacheco noted Chair Greer was accepted to the meeting virtually. Meeting then proceeded.

**II. Public Comments**

<ul style="list-style-type: none"> <li>No public comments</li> </ul>	
<b>III. Action Items</b>	
<b>a. Finance Committee Minutes, July 30, 2025</b>	<p><b>MOTION</b> by Hansen, 2<sup>nd</sup> by Koirala to approve the Finance Committee Minutes from July 30, 2025, as written.</p> <p>Roll call voting was utilized.  Director Greer - aye  Director Griffith – aye  Director Pacheco – aye  Hansen – aye  Goldsworthy, MD – aye  Koirala, MD - aye</p> <p>Six in favor. None opposed. None absent. None abstained.  Motion approved.</p>
<b>Discussion:</b> <ul style="list-style-type: none"> <li>No discussion</li> </ul>	
<b>b. July Guidehouse Update</b>	<b>NO MOTION, INFORMATIONAL ONLY</b>
<b>Discussion:</b> <ul style="list-style-type: none"> <li>Jared Dougherty, Guidehouse, shared a presentation with the committee.</li> </ul>	

<p>c. YTD FY2025 and Year End Financials</p>	<p><b>NO MOTION</b></p>
<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Andrew Tokar, Chief Financial Officer, presented the YTD FY2025 and Year End Financials to the Committee. Committee discussion ensued.</li> <li>• YTD FY2025 and Year End Financials are pre-audit; item will be brought to committee once audit is complete.</li> </ul>	
<p>d. YTD FY2026 and July 2025 Financials</p>	<p><b>MOTION</b> by Hansen, 2<sup>nd</sup> by Greer to approve YTD FY2026 and July 2025 Financials and move to the Board of Directors for ratification.</p> <p>Roll call voting was utilized.          Director Greer - aye          Director Griffith – aye          Director Pacheco – aye          Hansen – aye          Goldsworthy, MD – aye          Koirala, MD - aye</p> <p>Six in favor. None opposed. None absent. None abstained.          Motion approved.</p>



**Discussion:**

- Andrew Tokar, Chief Financial Officer, presented the YTD FY2026 and July 2025 Financials to the Committee. Committee discussion ensued.

**Final Adjournment**

Meeting adjourned by Director Pacheco at 11:16 a.m.

**Signatures:**

Committee Chair

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Linda Greer, RN

Committee Assistant

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Carla Albright